

Richard Nixon Presidential Library  
White House Special Files Collection  
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
47	11	9/11/1960	Memo	Memo To: Advance Men From: Bob Haldeman. Re: Advance Man's Manual Revisions. 3 Pages.
47	11	9/1/1960	Memo	Memo To: Advnace Men From: Bob Haldeman. Re: Package Materials. 1 Page.
47	11	9/1/1960	Memo	Memo To: Advance Men From: Bob Haldeman. Re: Advance Man's Manual - Revisions. 2 Pages.
47	11	8/31/1960	Memo	Memo To: Advance Men From: Bob Haldeman. Re: Sample Campaign Schedules. 1 Page.
47	11	10/1956	Memo	Itinerary of Vice President Richard Nixon. October 9 - October 19, 1956. 4 Pages.
47	11	10/1956	Memo	Itinerary of Vice President Richard Nixon. October 9 - October 14, 1956. Ray Arbuthnot (Advance Man). 6 Pages.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
47	11	n.d.	Memo	Lodge Addendum. Instructions for Advance Men. 5 Pages.
47	11	9/11/1960	Memo	Memo To: Advance Men From: Bob Haldeman. Re: Press Duplicate Copies not scanned. 2 Pages.
47	11	n.d.	Form	Letter List Form Blank. 2 Pages.
47	11	n.d.	Form	Letter Form To: Chairman From: Blank. 1 Page.
47	11	9/6/1960	Newspaper	Newspaper Clipping from the Houston Chronicle. Not scanned. 1 page.
47	11	9/5/1960	Memo	Memo To: All Advance Men From: Bob Wilson. Re: Press Conferences for Vice President Nixon. 1 Page.
47	11	9/6/1960	Memo	Memo To: Advance Men From: Bob Wilson. Re: Revised Instructions on Meeting Local Reception Committee. 2 Pages.

<b><u>Box Number</u></b>	<b><u>Folder Number</u></b>	<b><u>Document Date</u></b>	<b><u>Document Type</u></b>	<b><u>Document Description</u></b>
47	11	8/16/1960	Memo	To: Bob Finch, Jim Bassett, and Bob Haldeman From: Len Hall. Re: TV or Radio Meetings. 1 Page.
47	11	5/20/1960	Report	List of Officers Republican State Central Committees. 15 Pages.

September 11, 1960

MEMORANDUM

TO: Advance Men

FROM: Bob Haldeman

RE: ADVANCE MAN'S MANUAL REVISIONS

There are a number of points of general procedure and some specific points on various segments of Advance arrangements that should be clarified as a result of questions which have arisen during this first week or experiences we have had on other trips in the last month or so.

I will cover certain of these general points in this memorandum and will attach individual pages for some specific points relating to the motorcade and specific points relating to the meeting so that you can insert those in the appropriate section of your manual.

GENERAL PROCEDURE:

1. You should never put a fixed limit on the number of people permitted in the receiving line, a reception committee, a platform committee, attendance at Press Conference, meeting with Pat Nixon or any other event on the schedule. In many cases it is important to keep the no. down to a minimum for these events but you should not arbitrarily take a fixed number and limit the total to that. This creates all kinds of ill will and you should be prepared to adjust the size to fit the local situation. When in doubt, check with the [redacted] Office.
2. In reporting your expenses on the National Committee expense voucher forms, please indicate for each day's activities whether you are working on a Nixon Advance or a Lodge Advance. This is important for the Accounting Department.
3. When the candidate is speaking, either formally or informally...and especially when he is on a platform, the Advance Man and other Staff members should not be moving around behind the platform or in front of it. They should be out of view completely and not engaged in any activity that will distract either the crowd or the candidate.
4. In calling into the Office from now on, please always call station-to-station rather than person-to-person unless it's absolutely essential that you reach one particular individual in the office. When you call in, talk with Chris O'Polka first and tell her where you are, where you will be and let her give you any messages that may have accumulated for you. She will then switch you either to the Lodge or Nixon Tour Group, to discuss the specific items on the trip you are working on at that time.

September 11, 1960

5. You may expect a call from Paul Keye who will be traveling with the Vice President's party. He would call some time shortly prior to arrival in your city, to ask you for up-to-date and last-minute information on the local scene which might be of value in preparing color material for the Vice President's remarks.
6. There have been some problems of finance and of supplies. You have to follow through very closely on this. Each state or locality in which we are making a visit must order their own supplies, including buttons, literature, pictures, etc. You have the lists of sources and you can give them suggestions on what might be needed, but we cannot supply, nor can the National Committee, any equipment for the rallies. If problems on finances arise, have the State GOP Chairman or Finance Chairman contact Len Hall or Cliff Folger in Washington. Do not get involved yourself in a discussion of finances.
7. The question has arisen as to local candidates or VIP's traveling on the plane with the Vice President. The procedure is as follows: As an accommodation to these people for transportation reasons only, we will be happy to carry them on the press plane from one point to another within their state so that they can be in both points with the party. There will not be an opportunity for them to meet with the Vice President during the travel time and in most cases, it will not be possible for them to travel in the Vice President's plane since the space in that plane is fully occupied by Staff people who are working with the Vice President on speeches and other staff matters. In no case should candidates or VIP's be added to the plane purely for prestige reasons. This is not the purpose of our making this transportation available to them.
8. We have worked out a signalling procedure from the ground to the plane, so that you, as the Advance Man on the ground, can control the arrival time of the candidate's aircraft. The procedure will be for you to send a signal through the tower to the plane consisting of three words. The first word is your last name; the second word will be either "Echo" which means early or "Love" which means late; the third word will be a number. The number will signify the number of minutes that you want the candidates' plane to arrive earlier or later than the scheduled arrival time. In other words, if we are scheduled to land at 8:30 and you want us to arrive at 8:15, your signal would be: "Smith Echo 15". Or if you want us to arrive at 8:40, your signal would be "Smith Love 10". If you have any difficulty getting this signal transmitted, ask the S.S. to help you and tell them that this is a S.S. signal from the ground to the S.S. on the aircraft. The signal should be used only to the candidate's airplane; not to the Press plane.

9. When you call in on a report on an initial advance, you should always talk directly with George Rogers regarding any television problems. Do not pass television messages through Wilson, Woolley or Chris. Talk directly with George Rogers.
10. Please be sure to acquaint yourself thoroughly with the attached memorandum regarding telephone procedure immediately prior to the arrival of the plane. This procedure may be revised as we go along but it is extremely important.

September 1, 1960

MEMORANDUM

TO: Advance Men

FROM: Bob Haldeman

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In this package you will find the following:

- 1) A folder containing a complete set of forms and instructions for each of the stops assigned to you during the first two weeks of the campaign. Additional folders will be sent to you for each future stop as it is set and assigned.
- 2) An envelope with a reserve set of supplies and forms which you should keep with you to use when necessary to supplement the equipment contained in the folder for any given trip.
- 3) Several memos, including:
  - a) Materials Source lists
  - b) Instructions regarding telephone communications to the office
  - c) Several sample schedules... just for guidance
  - d) Added instructions for your Manual pertaining to Lodge
  - e) A complete roster of Secret Service offices and the name of the agent in charge.
  - f) Some addenda and revisions to the Advance Man's Manual incorporating current changes.

You may find that the contact sheets are not filled out in all of the folders included herewith. In this case, you will be given the necessary information by phone as soon as it is available. Be sure to keep in touch.

Several things are still missing and will be sent on to you as soon as possible. These include telephone instruction section of the Advance Man's Manual, the Hotel Managers Instruction Sheet and the press Chairman's instruction sheet.

Your identification card is enclosed.

There will be additional car number pads for the extra cars in the motorcade. These will be sent on very shortly.

The staff badges have not yet arrived so we will have to give you those as we see you in the field.

September 1, 1960

MEMORANDUM

TO: Advance Men

FROM: Bob Haldeman

RE: ADVANCE MAN'S MANUAL - REVISIONS

- 1) The Advance Man will have to arrange to have tape recordings made of all the Vice President's speeches, press conferences, etc. The P. A. man will be available to handle emergencies but will not be basically responsible for making the tapes. Please be sure, therefore, to arrange tape recordings at all stops to be turned over to Press Secretary immediately at the end of the speech.
- 2) The standard introduction for the Vice President at rallies should be: "May I present the next President of the United States... Vice President Richard M. Nixon." On this, both the Vice President and Mrs. Nixon will make their entrance together.
- 3) It is imperative that the local Press Chairman be instructed to send two duplicate sets of all press clippings in local papers concerning the visit to the office immediately after the visit. These should include all papers for the surrounding area as well as the city itself for the day of the visit and the day following. Be sure that they send two complete sets including all pictures.
- 4) In setting up the motorcade ask the police to assign one escort vehicle to the press buses with the responsibility of keeping them in position in the motorcade at all times.
- 5) Although the rule on private or small meetings still holds, the Vice President does want to be sure to have the opportunity to meet personally, people who will be on the platform at the rally. This is usually best done at the meeting place just before going on the stage.
- 6) Most of the travelling staff will ride in the press bus when they go with the motorcade.
- 7) In setting up the schedule, be sure to check the area for possible competing events such as baseball or football games, etc.
- 8) In setting up a hotel in a daytime stop (not overnight) arrange 10 rooms for staff plus an office and a reception room; these of course in addition to the Vice President's suite. There must be

a press room at the hotel, but there need not be individual rooms for members of the press. Be sure, however, that they have lavatory facilities.

- 9) Have the Press Chairman provide a bulletin board at the press room for posting current announcements.
- 10) In setting up baggage handling arrangements with hotels, use the following procedure if possible...have the bags moved directly to the rooms and picked up from the rooms in the manner provided for in the manual. Arrange with the hotel manager to have us billed 25¢ per bag in and out and ask the hotel to distribute this properly among the bellmen concerned.

August 31, 1960

TO: ADVANCE MEN

FROM: BOB HALDEMAN

RE: Sample Campaign Schedules

Attached are sample schedules from a portion of the 1956 campaign. The purpose of sending you these is so that you can see what Bob Wilson and Jack Wooley are working towards developing when they're talking with you prior to the visit.

One schedule is the public one, distributed to the press, etc., which covers the basic essentials of the trip. The other schedule which is marked "Strictly Confidential", covers the same trip but as you will see, has a great many more notes and information which is for the Confidential use of the Vice President and Staff only.

I have made some marginal comments in longhand and circled to point out a couple of things in connection with these schedules.

ITINERARY OF VICE PRESIDENT RICHARD NIXON

October 9 through October 19, 1956

*This is public  
schedule given  
to press*

Tuesday, October 9

8:30 AM EDT Depart Washington, D. C., National Airport, enroute Fort Worth, Texas.

11:30 AM CST Arrive Fort Worth, Texas, Meacham Field.

State Chairman is John Q. Adams.  
National Committeeman is H. J. Porter.  
National Committeewoman is Mrs. John R. Black.

Congressman for Fifth Congressional District (Dallas) is Republican Bruce Alger.

Will be met by reception committee including Congressman Bruce Alger, U.S. District Attorney Heard Floore, Fort Worth Postmaster Richard T. Cowan, State Committeeman Bayard Friedman, Tarrant County Chairman Del Barron, and other dignitaries.

Tom McCann is General Chairman in charge of arrangements and also in charge of motorcade.

Room reserved at airport for press interview.

11:50 AM Leave Meacham Field enroute Burk Burnet Park.

12:10 PM Arrive Burk Burnet Park where picnic is in progress.

12:20 PM to

12:50 PM ADDRESS BY THE VICE PRESIDENT.

Tarrant County Chairman Del Barron in charge of picnic.

Introduction by Mr. McCann.

1:00 PM Leave Burk Burnet Park enroute Meacham Field.

1:20 PM Arrive Meacham Field, Fort Worth.

1:30 PM CST Depart Fort Worth, Texas enroute San Antonio, Texas.

Tuesday, October 9 (continued)

2:50 PM CST Arrive San Antonio, Texas, Airport.

To be met by reception committee including Bexar County Chairman John W. Good, Jr., State Committeeman Joe Sheldon, State Committeewoman Mrs. Robert G. Maverick, and other dignitaries.

State Committeeman Joe Sheldon in charge of arrangements.

3:00 PM Leave San Antonio Airport enroute The Alamo.

3:30 PM Arrive The Alamo.

3:40 PM to  
4:10 PM ADDRESS BY THE VICE PRESIDENT.

Introduction by John D. Wheeler.

4:20 PM Leave The Alamo enroute San Antonio Airport.

5:10 PM Arrive San Antonio Airport.

5:30 PM CST Depart San Antonio, Texas enroute El Paso, Texas.

6:40 PM MST Arrive El Paso, Texas, Airport.

Republican nominee for 16th Congressional District is Charles H. Gibson.

To be met by reception committee including El Paso Mayor Tom Rogers, Republican Congressional nominee Charles H. Gibson, El Paso County Chairman Sam Sredanovich, State Committeeman John A. Grambling, Mrs. Tom Culbertson, and other dignitaries.

State Committeeman John Grambling in charge of arrangements.

6:55 PM Leave El Paso Airport enroute Cleveland Square.

Sam A. Donaldson in charge of motorcade.

7:25 PM Arrive Cleveland Square.

7:30 PM to

8:00 PM

ADDRESS BY THE VICE PRESIDENT.

Introduction by Mayor Tom Rogers.

8:05 PM

Leave Cleveland Square enroute Hotel Paso Del Norte.

8:15 PM

Arrive Hotel Paso Del Norte, El Paso, to remain over-  
night.

Members of the press can pick up keys at Registra-  
tion Desk, and baggage will be in the rooms upon  
arrival.

Press Room will be set up in Garden Room on the  
mezzanine.

Wednesday, October 10

5:30 AM

Leave Hotel Paso Del Norte enroute El Paso Airport.

Coffee Shop will not be open, but there will be  
fruit juice, coffee, and sweet rolls available at  
5 AM for the entire party, courtesy of the hotel  
management.

5:55 AM

Arrive El Paso Airport.

6:00 AM

MST Depart El Paso, Texas enroute Stockton, California.

9:30 AM

PST Arrive Stockton, California, Airport.

U. S. Senate contest - Republican nominee Senator  
Thomas H. Kuchel.  
No gubernatorial contest.

U.S. Senators from California are Republicans  
William F. Knowland and Thomas H. Kuchel.

Governor of California is Republican Goodwin J. Knight.

Congressman for Stockton is Republican LeRoy Johnson.  
(11th Congressional District).

State Chairman is Alphonzo E. Bell, Jr.  
National Committeeman is Edward S. Shattuck.  
National Committeewoman is Mrs. Marjorie H. E.  
Benedict.

Wednesday, October 10 (continued)

Northern California Eisenhower-Nixon Chairman is  
Joe Martin, Jr.

Colonel Wyan Theisson in charge of arrangements.

9:40 AM Leave Stockton Airport enroute Hunter Square.

Dr. Bill Renwick in charge of Motorcade.

10:00 AM Arrive Hunter Square, West side of Court House.

10:05 AM to

10:25 AM REMARKS BY THE VICE PRESIDENT.

Introduction by Congressman LeRoy Johnson.

10:30 AM Leave Hunter Square enroute Stockton Airport.

10:40 AM Arrive Stockton Airport.

10:45 AM PST Depart Stockton, California enroute Oakland, California.

11:15 AM PST Arrive Oakland, California, Airport.

Seventh District Congressman is Republican John  
J. Allen.

Sixth District Congressman is Republican John F.  
Baldwin, Jr.

Congressional nominee for 8th District is Robert Lee  
Watkins.

Peter Howard, Eisenhower-Nixon Chairman for  
Oakland, in charge of arrangements.

Room reserved for press interview at airport.

11:35 AM Leave Oakland Airport enroute Oakland Auditorium Theater.

Don Yule in charge of motorcade.

11:50 AM Arrive Oakland Auditorium Theater where Northern  
California-Nevada Small Business Procurement Conference  
is in progress.

12:00 Noon to

12:20 PM REMARKS BY THE VICE PRESIDENT.

## ITINERARY OF VICE PRESIDENT RICHARD NIXON

October 9 through October 14, 1956

V.P.  
 This is conf.  
 copy for VP  
 and staff

Tuesday, October 9

(Ray Arbuthnot)

← (Advance man)

Opposition  
 Schedules

(Stevenson - Boise and Seattle)

(Kefauver - New Jersey motorcade; Manchester, N.H.)

(Truman - Pittsburgh and McKeesport)

8:30 AM EDT Depart Washington, D.C., National Airport, enroute Fort Worth, Texas.

11:30 AM CST Arrive Fort Worth, Texas, Meacham Field.

State Chairman is John Q. Adams

National Committeeman is H. J. Porter

National Committeewoman is Mrs. John R. Black.

Congressman for Fifth Congressional District (Dallas)  
 is Republican Bruce Alger.

Will be met by reception committee including Congressman  
 Bruce Alger, U.S. District Attorney Heard Floore, Fort  
 Worth Postmaster Richard T. Cowan, State Committeeman  
 Bayard Friedman, Tarrant County Chairman Del Barron,  
 and other dignitaries.

Tom McCann is General Chairman in charge of arrange-  
 ments and also in charge of motorcade.

Tom McCann will ride with the Vice President and Mrs.  
 Nixon.

Room reserved at airport for press interview.

Women of the local press have been invited to meet with  
 Mrs. Nixon in an adjacent room.

important to know  
 this ahead

Arrival will probably be covered by TV film and radio tape.  
 Guy Witherspoon is in charge of publicity and is handling  
 any TV-radio arrangements.

11:50 AM Leave Meacham Field enroute Burk Burnet Park.

12:10 PM Arrive Burk Burnet Park where picnic is in progress.

Tuesday, October 9 (continued)

12:20 PM to  
12:50 PM

ADDRESS BY THE VICE PRESIDENT.

Tarrant County Chairman Del Barron in charge of picnic. Theme of meeting is "Picnic with Dick."

Introduction by Mr. McCann.

Invocation by Dr. Robert E. Young, Pastor of Richland Hills Methodist Church, Fort Worth.

Possible TV film spots and live or taped radio. Guy Witherspoon of local committee in charge of radio-TV arrangements.

John McCown is Young Republican assisting with welcoming activities.

1:00 PM Leave Burk Burnett Park enroute Meacham Field.

1:20 PM Arrive Meacham Field, Fort Worth.

1:30 PM CST Depart Fort Worth, Texas enroute San Antonio, Texas.

2:50 PM CST Arrive San Antonio, Texas, Airport. (Ray Arbuthnot)

To be met by reception committee including Bexar County Chairman John W. Good, Jr., State Committeeman Joe Sheldon, State Committeewoman Mrs. Robert G. Maverick, and other dignitaries.

Don Powers is Young Republican assisting with welcoming activities.

Probably TV film and radio tape coverage of arrival.

State Committeeman Joe Sheldon in charge of arrangements.

3:00 PM Leave San Antonio Airport enroute The Alamo.

No one rides with the Vice President and Mrs. Nixon from the airport to The Alamo.

3:30 PM Arrive The Alamo.

Inside the memorial, the Vice President will place a wreath in memory of heroes of The Alamo, and the Vice President and Mrs. Nixon will sign the Guest Book. Six Daughters of The Alamo will be in attendance.

Tuesday, October 9 (continued)

3:40 PM to

4:10 PM

ADDRESS BY THE VICE PRESIDENT.

Introduction by John D. Wheeler. Prominent attorney and Democrat for Eisenhower-Nixon.

Invocation by Dr. Perry Webb of the San Antonio Baptist Church.

Master of Ceremonies is Theo Weiss. Prominent Democrat for E-N.

Probably live local radio and TV film. Ray Newman is handling radio-TV arrangements: office telephone - Capitol 4-8641; home - Taylor 6-4131.

4:20 PM

Leave The Alamo enroute San Antonio Airport.

Motorcade through West Side of town is planned going back to airport. State Committeeman Joe Sheldon will ride with the Vice President and Mrs. Nixon at this time.

The Vice President may want to stop the motorcade at the Market Place while going through the West Side. Typical Mexican market, but clean. There is a restaurant there for a possible tacos stop.

TV camera will be covering West Side motorcade for possible release in border areas later which have large Mexican population.

*info re: possible unscheduled stop*

5:10 PM

Arrive San Antonio Airport.

Local press very unhappy about no press interview being scheduled for San Antonio. Local committee has arranged for TV Lounge at the airport to be available at this time so that the Vice President can meet with the local press very briefly just before taking off for El Paso.

*background info*

5:30 PM CST Depart San Antonio, Texas enroute El Paso, Texas.

6:40 PM MST Arrive El Paso, Texas, Airport. (Ray Arbuthnot)

Republican nominee for 16th Congressional District is Charles H. Gibson.

Tuesday, October 9 (continued)

To be met by reception committee including El Paso Mayor Tom Rogers, Republican Congressional nominee Charles H. Gibson, El Paso County Chairman Sam Sredanovich, State Committeeman John A. Grambling, Mrs. Tom Culbertson, and other dignitaries.

No room reserved at airport for press interview.

State Committeeman John Grambling in charge of arrangements.

Gail Grase is Young Republican assisting with welcoming activities.

6:55 PM Leave El Paso Airport enroute Cleveland Square.  
Congressional Candidate Charles Gibson rides with the Nixons.  
Sam A. Donaldson in charge of motorcade.

7:25 PM Arrive Cleveland Square.

7:30 PM to  
8:00 PM ADDRESS BY THE VICE PRESIDENT.

Introduction by Mayor Tom Rogers. (Democrat)

Invocation by the Reverend Robert Gibson of St. Clement Episcopal Church.

No TV. Live radio, KTSM (NBC) El Paso, KROD (CBS) Odessa (covers Carlsbad, NM and Silver City NM).  
KTSM contact is Jack Chapman. KROD contact is Bruce Barnard.

8:05 PM Leave Cleveland Square enroute Hotel Paso Del Norte.

8:15 PM Arrive Hotel Paso Del Norte, El Paso, to remain overnight.

Members of the press can pick up keys at Registration Desk, keys for staff will be delivered to the airport, and baggage will be in the rooms upon arrival.

Press Room will be set up in Garden Room on the mezzanine.

Wednesday, October 10

(Stevenson - Portland)  
(Kefauver - Syracuse (Press Club), Rochester, Buffalo)  
(Truman - Moundsville, West Virginia)

5:30 AM Leave Hotel Paso Del Norte enroute El Paso Airport.

Coffee Shop will not be open, but there will be fruit juice, coffee, and sweet rolls available at 5 AM for the entire party, courtesy of the hotel management.

5:55 AM Arrive El Paso Airport.

6:00 AM MST Depart El Paso, Texas enroute Stockton, California.

9:30 AM PST Arrive Stockton, California, Airport. (Jack Drown and Bob Haldeman)

U.S. Senate contest - Republican nominee Senator Thomas H. Kuchel.  
No gubernatorial contest.

U.S. Senators from California are Republicans William F. Knowland and Thomas H. Kuchel.

Governor of California is Republican Goodwin J. Knight.

Congressman for Stockton is Republican LeRoy Johnson. (11th Congressional District)

Governor Knight will be in the East, Senator Knowland in Pennsylvania, and Senator Kuchel in Southern California, fulfilling speaking commitments at this time.

State Chairman is Alphonzo E. Bell, Jr.  
National Committeeman is Edward S. Shattuck.  
National Committeewoman is Mrs. Marjorie H.E. Benedict.  
Northern California Eisenhower-Nixon Chairman is Joe Martin, Jr.

Colonel Wyan Theisson in charge of arrangements.

Jack Kemp in charge of publicity.

Tom F. Brewer is Young Republican assisting with welcoming activities.

No room reserved at airport for press interview.

Wednesday, October 10 (continued)

- 9:40 AM Leave Stockton Airport enroute Hunter Square.
- Dr. Bill Renwick in charge of Motorcade.
- Congressman LeRoy Johnson will ride with the Vice President and Mrs. Nixon.
- 10:00 AM Arrive Hunter Square, West side of Court House.
- Bad weather alternatives are the Fox or Esquire Theatres across the street from Hunter Square.
- 10:05 AM to  
10:25 AM REMARKS BY THE VICE PRESIDENT.
- Introduction by Congressman LeRoy Johnson.
- 10:30 AM Leave Hunter Square enroute Stockton Airport.
- 10:40 AM Arrive Stockton Airport.
- 10:45 AM PST Depart Stockton, California enroute Oakland, California.
- 11:15 AM PST Arrive Oakland, California, Airport. (Jack Drown and Bob Haldeman)
- Seventh District Congressman is Republican John J. Allen.  
Sixth District Congressman is Republican John F. Baldwin, Jr.  
Congressional nominee for 8th District is Robert Lee Watkins.
- Peter Howard, Eisenhower-Nixon Chairman for Oakland,  
in charge of arrangements.
- Hugh S. Koford and Carter Witt are Young Republicans  
assisting with welcoming activities.
- Room reserved for press interview at airport.
- Local newspaper women have been invited to meet  
with Mrs. Nixon at the same time.
- 11:35 AM Leave Oakland Airport enroute Oakland Auditorium Theater.
- Congressman John Allen will ride with the Vice President  
and Mrs. Nixon.
- Don Yule in charge of motorcade.
- 11:50 AM Arrive Oakland Auditorium Theater where Northern California-  
Nevada Small Business Procurement Conference is in progress.

## LODGE ADDENDUM

The preceding instructions to the Advance Men will obtain in all instances, except those outlined below:

### GENERAL POLICY - Page 2.

Delete paragraph 3 and substitute therefor:

Pursuant to the separate instructions relating to security arrangements for Ambassador Lodge, paragraph 2 thereof, make contact with locally designated security chairman and provide all information to the security chairman as well as local law enforcement agents.

### STANDARD OPERATING PROCEDURE - Page 3, paragraph 5.

Delete paragraph 6.

In addition to those chairmen outlined in this paragraph, also include:

"Security Chairman."

### SPECIFIC ADVANCE ARRANGEMENTS - paragraph 5 - addition:

There must be a minimum of 2 hours, and preferably 3 hours, reserved for Ambassador Lodge every day between any afternoon activity and evening activity. This must be done each and every day. He must be in a hotel room during this period without any interruption.

### AIRPORT ARRIVAL - Page 8, paragraph 5 - addition:

The security aide accompanying Ambassador Lodge will be responsible for handling Lodge's personal luggage. This luggage will be carried in the trunk of the car occupied by the Ambassador. The key to the trunk must be in the lock of the trunk at all times, even when the car is moving.

### AIRCRAFT SECURITY - Page 9 - addition:

In making arrangements with local police, express an interest in having a guard on the plane from the time it lands until it departs. In such instances, the airport operates under separate authority, in which case the airport manager is the proper person with whom to discuss this matter. No one, other than airline personnel staff and press, shall be allowed to go near the plane during the time it is on the ground. If no local police can be obtained to guard the plane, then an off-duty policeman must be hired.

HOTEL ACCOMMODATIONS - page 15 - in lieu of paragraphs 1 and 2 substitute the following:

1. A parlor and 2 adjoining bedrooms (one on each side of the parlor) are required for the Ambassador and Mrs. Lodge.
2. Rooms for the remaining members of the staff should be in close proximity and on the same floor.
3. The security aide traveling with the Ambassador should have a single room adjacent to the Lodge suite. This room is not to be used by local police.
4. There should be a suite composed of a parlor and one bedroom in the immediate area, but not adjacent to the Ambassador's suite, to be used by the secretaries. Part of it will be used as an office.
5. A suite composed of a parlor and one bedroom should be reserved at a point farthest from the area of rooms occupied by the staff. This is to be occupied by Congressman Bates, who will be visiting with those persons who are unable to see Ambassador Lodge.

Paragraph 10, page 15 - The forwarding address for the Ambassador and Mrs. Lodge, as well as members of the staff, is 1146 Nineteenth Street, N. W., Washington 6, D. C.

Additional paragraph - In order to prevent unwarranted visitors, it will be necessary to set up a check room at the entrance to the corridors in which the rooms occupied by the staff and the Lodges are located. This checkpoint should be manned about one hour before the arrival of the party and until the party leaves.

Since it will probably not be possible to obtain services of a "plain clothes policeman", it will be necessary to hire an off-duty policeman. If more than one policeman is required to maintain this watch, arrangements should be made for an off-duty room in some other part of the hotel away from the staff rooms. The person manning this check point should be in civilian clothes.

MEETINGS - page 20:

Insofar as possible and only after approval by Washington office should any rally be televised. If the local committee desires to utilize television in conjunction with the visit of Ambassador Lodge, suggest that a news conference type show be arranged.

SECURITY ARRANGEMENTS - page 25:

Security arrangements relating to the Vice President are generally applicable and the following is substituted:

1. The Secret Service is not available to Ambassador Lodge. They should not be contacted regarding any aspect of a Lodge visit.

2. The local chairman in charge of arrangements should designate an individual as a security chairman who will make contact with the local law enforcement agency to insure an orderly operation. Preferably, this person will be one having prestige with local law enforcement agencies and should secure affirmative responses to our requests easily. As an example, a fellow Rotarian, if the Chief of Police is a member.

3. As a general rule, we should permit the local police to use its own routines and judgment in such matters as motorcycle escort, crowd handling, etc. Remember, the local police have no obligation other than to maintain order, thus we cannot demand or dictate. We can only request and suggest.

4. The security aide for the Ambassador is Thomas J. McTiernan. His name should be furnished the local police. The police officer in charge and the name of the security chairman should be furnished to Mr. McTiernan in advance of the visit.

5. Be sure the local police understand that the small staff badge worn by all members of the Ambassador's staff entitles the wearer to absolutely free and unrestricted access to all secured areas at all times.

6. It is important that someone from the local committee be at the door to press conferences and other closed meetings to check people in. It is not necessary that local police search people or take undue security measures at these points, but the people should be identified before permitted entry.

7. Do everything you can to avoid an over-abundance of uniformed police, especially in escorting the Ambassador through a crowd.

8. Do what you can to avoid a large number of plain clothes or uniformed officers standing around in the halls of the hotel. Especially in the area occupied by the Ambassador and his party.

9. If you become involved in a discussion regarding escorts for motorcades, keep in mind the basic policy that the purpose of the escort is to keep the motorcade closed up and enable it to arrive at the points of destination in time and as a unit. We do not want an honor guard in any sense for the Ambassador. There should not be a lead car ahead of the motorcade which will distract attention from the Ambassador's car. If a motorcycle escort is used, be sure sufficient escort is provided so the motorcade will be properly protected in going through intersections.

10. At airport arrivals and all public events where there is a stand-up crowd or a crowd that is not restrained by some already existing physical barriers such as a fence, some physical method of crowd control must be provided, such as the use of saw horses or temporary fencing. If nothing else is available, use ropes on stanchions, but this is not very satisfactory. In addition to this type of temporary barrier, it is necessary to have sufficient committee personnel or security officers to make sure the crowd observes the barrier.

This does not mean that the Ambassador doesn't want to mingle with the crowds, but it does mean that some positive method of crowd control is essential, so he can get into the crowd for a period of time and then get back out of it or can walk along the edge of the crowd shaking hands rather than being mobbed from all directions. This is essential in order to prevent injury to the people in the crowd.

LODGE BULLETIN

HOTEL ACCOMMODATIONS - page 15

In those instances in which it is not possible to secure a suite with two bedrooms, then the one bedroom must have twin beds. In no instance must the beds in this suite have footboards.





NIXON/LODGE

City \_\_\_\_\_

Date \_\_\_\_\_

Mr. Chairman:

In order to insure that proper recognition is given to all those who are participating in the arrangements for Vice President Nixon's or Ambassador Lodge's visit, we would greatly appreciate your listing all the people working on or with your committee.

Please be sure to give full name and complete mailing address.

Please return this form, when completed, to \_\_\_\_\_  
not later than the day before the visit. If you need more space, please attach extra pages.

Activity: \_\_\_\_\_

(Motorcade, Press Arrangements, Program, etc.)

(TYPE OR PRINT CLEARLY)

Full Name

Mailing Address

(example) Mrs. Ralph Johnson

3071 Main St., Midtown, Georgia

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Chairman's Mailing Address

September 5, 1960

TO: All Advance Men

FROM: Bob Wilson

SUBJECT: Press Conferences for Vice President Nixon

Herb Klein reports that we cannot expect press conferences on a daily basis, but the Vice President will endeavor to have them as frequently as possible.

Just for an example, in 1956 Adlai Stevenson had only two press conferences, and President Eisenhower had eight during the campaign.

We will endeavor to notify Advance Men if a press conference is a possibility. In such case, the Advance Man should stake out a room and have it available in case a firm decision is made on having a press conference.

It is a good idea to arrange television and radio coverage of each press conference. One-half hour is average time for arranging press conferences, preferably in the late afternoon or early evening.

On the first week's schedule the Vice President has tentatively approved three press conferences; at 8:00 A.M., Tuesday, September 13; upon arrival in Peoria, and upon arrival at the hotel in Minneapolis. Advance Men for these three locations should choose a suitable room and notify us the name or number of the room for our schedules.

Read to all Advance Men  
and then list below

Warner  
Russell  
Liss  
Whitaker  
Black  
Miller  
O'Brien

September 6, 1960

MEMORANDUM TO: Advancemen

FROM: Bob Wilson

SUBJECT: Revised instructions on meeting local  
reception committees.

Herb Klein has just approved a changed policy for a proper  
time interval in the schedule for meeting local reception  
committee and platform guests.

Rather than having this ceremony prior to the Vice President's  
speech, it is now deemed better, as a general rule, to bring  
the Vice President onto the stage or platform immediately  
prior to his introduction and his speech. After his speech he  
will then have an opportunity, which should be carefully arranged,  
to meet and shake hands with distinguished guests and other  
platform participants.

The main reason for this is to allow a period of from 20 to  
30 minutes after a speech for the newsmen to file their  
stories before taking off for the next activity.

This is now to be SOP. Any deviations from this  
policy must be approved by the office.

BW/cs

✓ E. K. ...  
✓ Mc ...  
✓ ...  
✓ Ogden

September 5, 1960

*Wagner  
Warner  
Russell  
Littel  
Ehrlichman  
McClure  
Agden  
Black  
Miller  
Murphy*

TO: All Advance Men

FROM: Bob Wilson

SUBJECT: Press Conferences for Vice President Nixon

Herb Klein reports that we cannot expect press conferences on a daily basis, but the Vice President will endeavor to have them as frequently as possible.

Just for an example, in 1956 Adlai Stevenson had only two press conferences, and President Eisenhower had eight during the campaign.

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*Ehrlichman  
McClure*

MEMORANDUM

To: Bob Finch  
Jim Bassett  
Bob Haldeman

From: Len Hall

In order that we may be able to make all proper preparations with respect to television and radio appearances of the Vice President it is necessary that Carroll Newton be advised as soon as any meetings are set up which involve either television or radio.

This is important.

8/16/60

~~Haldeman~~  
~~game info~~  
ms. Cune  
Chris      file

PLEASE DESTROY PREVIOUS COPIES

LIST OF OFFICERS

REPUBLICAN STATE CENTRAL COMMITTEES

May 20, 1960

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<u>ALABAMA</u>	REPUBLICAN STATE EXECUTIVE COMMITTEE OF ALABAMA 642 Brown Marx Building, Birmingham 3	Alpine 1-7674
Chairman	Claude O. Vardaman, 2100 First Ave., No., Birmingham	Fairfax 3-5341
V. Chmn.	J. Foy Guin, 240 W. Landesdale, Russellville	102
V. Chmn.	M. H. Lanier, 709 Terry Hutcheson Building Huntsville	Jefferson 2-3561
V. Chmn.	Mrs. Herbert C. Ryding, Jr., 3321 Dell Road Birmingham	Tremont 1-8970
Secy. & Treas.	Oscar P. Drake, Sr., Halleyville	601
<u>ALASKA</u>	REPUBLICAN PARTY OF ALASKA Box 1367, Fairbanks	4222
Chairman	Robert B. Groseclose, c/o Headquarters	
V. Chmn.	Roberta Rich, Box 809, Ketchikan	
Secy.	Sylvia Ringstad, Box 604, Fairbanks	
Treas.	M. S. Metrovich, Box 238, Sitka	
<u>ARIZONA</u>	REPUBLICAN STATE CENTRAL COMMITTEE 919 North 1st Street, Phoenix	Alpine 3-9761
Chairman	Richard G. Kleindienst, c/o Headquarters	
1st V. Chmn.	Mrs. William Schwab, c/o Headquarters	
2nd V. Chmn.	John H. Haugh, Rt. 5, Box 161, Tucson	
3rd V. Chmn.	Mrs. Ben Joy, Box 68, Kingman	
Secy.	Mrs. Isabel Fathauer, Route 6, Box 666, Tucson	
Asst. Secy.	Mrs. C. J. Tintary, c/o Headquarters	
Treas.	T. W. Liese, Crown King Rt., Prescott	
Asst. Treas.	Mrs. Zola Claridge, Thatcher	
Sgt. at Arms	J. Lester Kinney, Red Rock	
Gen. Counsel	Denison Kitchel, Title and Trust Bldg., Phoenix	
Chaplain	Rev. William S. Porter, 15 East 2nd Ave., Mesa	
<u>ARKANSAS</u>	ARKANSAS REPUBLICAN STATE COMMITTEE 224 Exchange Building, Little Rock	FR 5- 0672
Chairman	Ben C. Henley, Harrison	
1st V. Chmn.	Roy Mitchell, 246 Garland Ave., Hot Springs	

2nd V. Chmn.	Mrs. Frank McGillicuddy, 305 N. Ridge Rd., Little Rock	
Secy.	Mrs. Martha Townsend, c/o Headquarters	
Asst. Secy.	Miss Ann May, c/o Headquarters	
Treas.	Harry Pollock, 900 Garrison Ave., Fort Smith	
<u>CALIFORNIA</u>	REPUBLICAN STATE CENTRAL COMMITTEE OF CALIFORNIA 914 South Olive Street, Los Angeles 15	Madison 8-6151
Chairman	George W. Miliias, 15 South Monterey St., Gilroy	Vinewood 2-3217
V. Chmn.	John Krehbiel, 4120 Dover Road, Pasadena	Ryan 1-7444
V. Chmn.	Ruth (Mrs. Campbell) Watson, 607 San Luis Rd., Berkeley	Landscape 4-4431
V. Chmn.	Arla (Mrs. Wallace) Reeder, 16 Oak Knoll Gardens, Pasadena	Sycamore 9-3571
V. Chmn.	Olive (Mrs. W. J.) Horan, 366 N. California St., Oakdale	Oakdale 2728
Treas.	Robert Power, Box 666, Vacaville	Hickory 8-6411
Asst. Treas.	James C. Shell, 611 S. Muirfield Road Los Angeles	Webster 4-8813
Secy.	Caspar W. Weinberger, 3477 Pacific Avenue, San Francisco	Garfield 1-7323
Asst. Secy.	Jean (Mrs. Hal) Bates, 3280 Sweet Drive, Lafayette	
Exec. Dir.	William E. Arnold, 914 South Olive St., Los Angeles 15	Madison 2-4667
<u>COLORADO</u>	REPUBLICAN STATE CENTRAL COMMITTEE OF COLORADO 114 Shirley Savoy Hotel, Denver	Taber 5-0205
Chairman	Mr. Jean K. Tool, 214 Shirley Savoy Hotel Denver 2	Taber 5-0205
V. Chmn.	Mildres (Mrs. Chester C.) Cresswell 451 Hudson St., Denver	FL 5-6177
Secy.	Mrs. Charlotte Wiggins, 322 Grant St., Longmont	FR 6-4128
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Chairman	Hon. Edwin H. May, Jr., c/o Headquarters	
V. Chmn.	Mrs. Anna-Mae Switaski, c/o Headquarters	

Secy.	Mrs. Viola B. Amelung, 156 Columbia Blvd., Waterbury	4-2278
Treas.	John B. Byrne, Hartford-Connecticut Trust Co., Hartford 3	
Pub. Dir.	John W. Tierney, c/o Headquarters	
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2nd V. Chmn.	Mrs. Myrtha Calhoun, Dagsboro	Rodney 3641
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Asst. Secy.	Mrs. F. Audrey Piper, c/o Headquarters	
Treas.	Eleuthere I. duPont, Continental American Bldg. Wilmington	Olympia 5-6201
<u>FLORIDA</u>	REPUBLICAN STATE EXECUTIVE COMMITTEE OF FLORIDA 1530 Carson Street, Fort Myers	Edison 2-4141
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V. Chmn.	Mrs. Janet Fitzgerald Showalter, Citrus Road Vero Beach	Jordan 2-2739
Secy.	Miss Mayme Tyner, Laurel Hill	2-459
Asst. Secy.	Arthur A. Atkinson, 3360 S. W. 3rd Ave., Miami	
Treas.	Ernest Butt, P. O. Box 1947, Jacksonville	Elgin 3-1711
Asst. Treas.	Hugh Edwards, P. O. Box 253, Gainesville	FR 2-1873
Gen. Counsel	Clyde Lockhart, Hernando State Bank Bldg., Brooksville	3-152
Asst. Counsel	Tom Brown, 21 Western Union Bldg., Tampa	2-2676
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V. Chmn.	Cecil G. Hartness, Blue Ridge	
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V. Chmn.	Russell E. Kaliher, P. O. Box 1579, Albany	

V. Chmn.	Clyde P. Smith, 1406 Calhoun Ave., Rome	
V. Chmn.	Clayton R. Yates, 1221 Hunter St., NW, Atlanta	
Secy.	W. J. Shaw, 250 Auburn Ave., NE, Atlanta	
Asst. Secy.	A. M. Carter, 1421 - 12th St., Augusta	
Treas.	Robert R. Snodgrass, 262 Spring St., NW, Atlanta 3	
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Exec. Officer	Reid Mull, Blue Ridge	
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	981 Iwilei Road, Honolulu	
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V. Chmn.	Tad T. Kanda, c/o Headquarters	
Secy.	Samuel C. Luke, c/o Headquarters	
Treas.	Sing Fu, 1173 20th Ave., Honolulu, Oahu	
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Secy.	Mrs. Helga Lafferty, c/o Headquarters	
Treas.	William L. Hendrix, 1002 E. State St., Boise	3-1045
<u>ILLINOIS</u>	ILLINOIS REPUBLICAN STATE CENTRAL COMMITTEE	2-6871
	Leland Office Bldg., 523 E. Capitol Ave., Springfield	
	Chicago Office: Room 307, 105 W. Madison St.,	Central 6-5734
Chairman	Victor L. Smith, 207 South Reed St., Robinson	
Chairwoman	Mrs. Audrey R. Peak, Winchester	55
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V. Chmn.	John W. Spence, R.R. #2, Geff	
V. Chmn.	Dudley S. Martin, 5936 Indiana, Chicago 37	
V. Chmn.	Robert M. Woodward, 1000 Lake Shore Drive, Chicago 11	
V. Chmn.	Peter Granata, 1025 S. May St., Chicago	
V. Chmn.	James Anderson, 607 S. Main St., Eureka	

Secy.	Lambert I. Engdahl, 406 W. Broadway, Monmouth	
Treas.	Wyman E. Warren, 2547 W. Wilson, Chicago	
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Asst. State Secy.	Joseph W. Root, c/o Headquarters	
Treas.	George W. Stark, c/o Headquarters	
<u>IOWA</u>	REPUBLICAN STATE CENTRAL COMMITTEE OF IOWA 232 Insurance Exchange Building, Des Moines	Atlantic 2-8105
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Pub. Rel. Dir.	William J. Monaghan, c/o Headquarters	
Org. Dir.	Loran Braught, c/o Headquarters	
<u>KANSAS</u>	KANSAS REPUBLICAN STATE COMMITTEE Room 500, Jayhawk Hotel, Topeka	CE 3-9615
Chairman	Sam Mellinger, Citizens National Bank Bldg., Emporia	1998
V. Chmn.	Mrs. Ailee Henry, Oskaloosa	
Secy.	Mrs. Madena Chittenden, Hays	
Treas.	Harold Jennison, Healy	
Finance Chmn.	Tom Griffith, c/o Headquarters	
Chmn. - Minorities	Edwin T. Sexton, Jr., 2226 Massman, Wichita	
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Secy.	Mrs. Dorothy M. Young, c/o Headquarters	
Treas.	John S. Petot, Sr., 122 S. 4th St., Louisville	
Legal Counsel	Don E. Cooper, Somerset	
<u>LOUISIANA</u>	REPUBLICAN STATE CENTRAL COMMITTEE OF LOUISIANA 419 Carondelet Street, New Orleans	Tulane 5316

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Asst. To Chmn.	Charles T. Beaird, 4041 Creswell St., Shreveport	
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Legal Counsel	Nealon Stracener, 4029 Plank Road, Baton Rouge	
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V. Chmn.	Mrs. Osborne P. Beall, Stevenson	HU 6-3309
Secy.	Mrs. Samuel Hopkins, 4302 Wendover Road Baltimore 18	Hopkins 7-0169
Treas.	Blanchard Randall, 4 Upland Rd., Baltimore 12	HO 7-6458
Hdq. Secy.	Mrs. Isabelle U. Mohsberg, c/o Headquarters	
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V. Chmn.	Mrs. Emory Ireland, c/o Headquarters	
Secy.	Anna W. (Mrs. Joseph L.) Roberts 51 Woods Road, Medford	MY 6-7163
Asst. Secy.	Eleanor Vanderpol (Mrs. Hampton O.) Duxbury 757 Washington St., Fairhaven	Wyman 2-0330

Treas.	Arno I. Drew, 268 Summer St., Boston 10	LI 2-4710
Asst. Treas.	Carlton B. Taber, 136 Washington St., Canton	CA 6-1385
<u>MICHIGAN</u>	REPUBLICAN STATE CENTRAL COMMITTEE 400 N. Capitol Ave., Lansing 33	Ivanhoe 5-9960
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V. Chmn.	Ella (Mrs. Albert S.) Koeze, 4045 Byron Center Rd., Grand Rapids	Lenox 2-5621
Secy.	Norman Stockmeyer, 38042 Glenwood Road, Wayne	
Treas.	Ardale Ferguson, 275 Ninth St., Benton Harbor	
<u>MINNESOTA</u>	MINNESOTA REPUBLICAN STATE CENTRAL COMMITTEE 585 Endicott-on-Robert, St. Paul 1	CA 2-1889
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Chairwoman	Evelyn (Mrs. E. F.) Heberling, 421 W. Broadway, Winona	
1st V. Chmn.	John Mooty, 6013 Ewing Ave., South, Minneapolis	
1st V. Chrwm.	Mrs. R. H. Putnam, Blue Earth	
2nd V. Chmn.	L. C. Andersen, 914 Forest, Northfield	
2nd V. Chrwm.	Mrs. H. R. Galbraith, 1804 - 49th St., West, Minneapolis	
3rd V. Chmn.	Roger Noreen, 121 North 16th Ave., East, Duluth	
3rd V. Chrwm.	Mrs. Lucile Blank, 1170 Eldridge, St. Paul	
Secy.	Mrs. Milton Mohrenweiser, Route 5, Mora	
Treas.	Gordon Sanders, 610 New York Life Bldg., Minneapolis	
<u>MISSISSIPPI</u>	MISSISSIPPI REPUBLICAN PARTY 414 Lamar Life Building, Jackson	
Chairman	Wirt A. Yerger, Jr., c/o Headquarters	3-4971
V. Chmn.	Mrs. J. Balfour Miller, Hope Farm, Natchez	
<u>MISSOURI</u>	MISSOURI REPUBLICAN STATE COMMITTEE P. O. Box 73, Jefferson City	6-3146
Chairman	H. K. Wangelin, P. O. Box 515, Poplar Bluff	
V. Chmn.	Miss Anne Richards, c/o Lena Donne Shop, Brookfield	
Treas.	Louis B. Eckelkamp, Villa Ridge	
Secy.	Mrs. Harriet Combs, 8900 East Truman Drive, Kansas City	

<u>MONTANA</u>	MONTANA REPUBLICAN STATE CENTRAL COMMITTEE P. O. Box 1725, LaLonde Building, Helena	Hickory 2-6469
Chairman	Melvin L. Engles 312 W. Relf St., Glendive	
V. Chmn.	Mrs. Melvin Johnson, Box 122, Bozeman	
Secy.	Mrs. Marjorie L. Taylor, c/o Headquarters	
Treas.	S. Clark Pyfer, East Helena	
<u>NEBRASKA</u>	NEBRASKA REPUBLICAN STATE CENTRAL COMMITTEE 320 Cornhusker Hotel, Lincoln	Dupont 2-4691
Chairman	Charles Thone, 526 Stuart Bldg., Lincoln	7-8941
V. Chmn.	Mrs. Clifton B. Batchelder 6875 State St., Omaha 12	
Secy.	Mrs. Lloyd Hahn, Polk	
Treas.	Joseph S. Wishart, 522 Trust Bldg., Lincoln 8	2-6406
Gen. Counsel	John Riddell, York	
Exec. Secy.	Jack Schuetz, c/o Headquarters	
<u>NEVADA</u>	REPUBLICAN STATE CENTRAL COMMITTEE OF NEVADA P. O. Box 101, Gardnerville	
Chairman	Robert A. Carr, Box 903, McGill	Cedar 5-7861
V. Chmn.	Mrs. Carlton Adair, 2805 Mason Ave., Las Vegas	
Secy.	Mrs. Lois Storke, Gardnerville	
Treas.	Barnhart Thron, Minden	
<u>NEW HAMPSHIRE</u>	REPUBLICAN STATE COMMITTEE 136 N. Main St., Concord	Capitol 5-9341
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Asst. Chmn.	Mrs. Elsie M. Brown, 20 Main St., Durham	
V. Chmn.	Robert E. Allard, 887 Chestnut St., Manchester	
V. Chmn.	Raymond K. Perkins, 33 N. Main St., Concord	
V. Chmn.	Miss Doris Spollett, Hampstead	
V. Chmn.	Hon. Robert W. Upton, 14 Park St., Concord	
Secy.	Mrs. Lillian Ross, Sunapee	
Asst. Secy.	Mrs. Marion Ross, 19 Summer St., Rochester	
Treas.	Edward Brazil, Elm St., Laconia	

Asst. Treas. Mrs. Esther T. Hurd, 30 West St., Concord

NEW JERSEY NEW JERSEY REPUBLICAN STATE COMMITTEE  
Suite 200, Hotel Stacy-Trent, Trenton 8

Chairman Charles R. Erdman, Jr., c/o Headquarters

1st V. Chmn. Mrs. Helen M. Glaeser, 916 Park Ave., Plainfield 5-5929

3rd V. Chmn. Mrs. Charlotte D. Wiss, 208 Speedwell Ave., Morristown Jefferson  
8-1241

Secy. Mrs. Wilma Owens, 303 Main St., Quinton

Treas. John E. McAuliffe, 1441 Prospect Ave., Plainfield 6-3842

Asst. Treas. Clifford B. Finkle, 155 Harding Ave., Clifton Prescott  
8-7294  
Mrs. Ena Swayze, 415 Greenwood Ave., Trenton Export  
4-5134

NEW MEXICO REPUBLICAN STATE CENTRAL COMMITTEE OF NEW MEXICO Chapel  
P. O. Box 1742, Albuquerque 2-8945

Chairman F. P. "Tony" Llewellyn, P. O. Box 327, Alamogordo Hemlock  
7-1510

V. Chmn. Reginaldo Espinoza, 104 South Capital, Santa Fe

V. Chrm. Helen (Mrs. Edgar) Murray, Route 1, Box 690, Albuquerque

Secy. Mrs. Clara E. Hennrich, c/o Headquarters

State Finance Chmn. George McKim, c/o Headquarters

Treas. Holm Burson, P. O. Box 11, Socorro

NEW YORK NEW YORK REPUBLICAN STATE COMMITTEE Murray Hill  
41 East 42nd Street, New York 17 2-5828

Chairman L. Judson Morhouse, c/o Headquarters

V. Chmn. Miss Wilma Sivertsen, c/o Headquarters

Secy. Lyle Hornbeck, 315 State St., Albany

Treas. R. Burdell Bixby, 315 State St., Albany

NORTH CAROLINA NORTH CAROLINA REPUBLICAN EXECUTIVE COMMITTEE Hemlock  
Catawba St., Morganton 7-2198

Chairman William E. Cobb, c/o Headquarters

V. Chmn. Miss Stella Rutledge, 604 West Broad St., Wilson

Secy. Ken Thomas, Hickory

Treas. Erwin Porterfield, Burlington

NORTH DAKOTA NORTH DAKOTA REPUBLICAN STATE CENTRAL COMMITTEE  
Room 213, Grand Pacific Hotel, Bismarck

Chairman	Arley R. Bjella, P. O. Box 1343, Williston	
1st V. Chmn.	Mrs. Roy Wells, Langdon	
2nd V. Chmn.	Ray Schnell, Box 272, Dickinson	
Secy.	Nels Kunkel, Carrington	
Exec. Dir.	Jack Swenson, c/o Headquarters	
Treas.	E. V. Lahr, Jr., Bismarck	
Fin. Chmn.	William Stern, Dakota National Bank, Fargo	
<u>OHIO</u>	REPUBLICAN STATE CENTRAL AND EXECUTIVE COMMITTEE OF OHIO, 17 N. High St., Columbus 15	Capitol 8-2481
Chairman	Ray C. Bliss, c/o Headquarters	
V. Chmn.	Mrs. Florence G. Morris, 2651 Charlestown Ave., Toledo	CH 3-4716
Secy.	Mrs. Lila Black, 33266 Lake Road, Avon Lake	33261
Treas.	B. Lewis Jones, RFD 1, Thurman	55185
<u>OKLAHOMA</u>	REPUBLICAN STATE COMMITTEE OF OKLAHOMA 729 Hightower Building, Oklahoma City	Forest 5-3222
Chairman	Henry Bellmon, 702 Hightower Bldg., Oklahoma City	Forest 5-3222
V. Chmn.	Miss May Adele McFayden, Anadarko	
Secy.	Mrs. Peggy Marshall, c/o Headquarters	
Treas.	Dick Wegener, First National Bldg., Oklahoma City	
Gen. Counsel	Harry Marberry, First National Bldg., Oklahoma City	
<u>OREGON</u>	REPUBLICAN STATE CENTRAL COMMITTEE OF OREGON 188 Commercial Street, NE, Salem	Empire 3-1696
Chairman	Peter M. Gunnar, c/o Headquarters	
V. Chmn.	Helen (Mrs. Paul) Daughtrey, 4725 NE Alameda, Portland	AT 2-8658
Secy.	Jean (Mrs. Frederic W.) Young, 6230 SE Reed College Place, Portland	
Treas.	Otto J. Wilson, 318 Commercial St., NE, Salem	
Adm. Asst. to Chmn.	Wally Hunter, c/o Headquarters	
<u>PENNSYLVANIA</u>	REPUBLICAN STATE COMMITTEE OF PENNSYLVANIA 112 State St., Harrisburg	Cedar 4-4901
Chairman	George I. Bloom, Box 345, Harrisburg	

V. Chmn. Mrs. Ruth Glenn Pennell, P. O. Box 345 Harrisburg

Secy. Louise H. Russell, c/o Headquarters

Treas. Alan L. Emlin, 14 W. Evergreen Avenue, Philadelphia 18

Asst. Secy. Miss Sonia E. Wise, RFD #8, York

RHODE ISLAND REPUBLICAN STATE CENTRAL COMMITTEE OF RHODE ISLAND Gaspee  
87 Weybosset Street, Providence 3 1-2570

Chairman William T. Broomhead, c/o Headquarters

V. Chmn. Mrs. Carole G. Wheeler, Box 246, Narragansett

Secy. Rolland H. Blanchette, 16 Monticello Rd., Pawtucket

Exec. Secy. Mrs. Ruth S. Schoonman, c/o Headquarters

Treas. Francis G. Dwyer, 513 Paradise Ave., Middletown

SOUTH CAROLINA THE SOUTH CAROLINA REPUBLICAN PARTY

Chairman Gregory D. Shorey, Jr., c/o Style-Crafters, Inc. Cedar  
Box 3277, Station A., Greenville 2-3542

V. Chmn. Mrs. Constance Armitage, 1894 E. Main St., Spartanburg

Treas. Ernest A. Brooks, Newberry

Secy. W. B. Wilson, Holly Hill

SOUTH DAKOTA SOUTH DAKOTA REPUBLICAN STATE CENTRAL COMMITTEE

Chairman Glen Rhodes, Presho 24  
Pierre

V. Chmn. Mrs. Mary Fulker, Bath

Secy. & Treas. Buford A. Gray, c/o Headquarters

Exec. Dir. Jack Gerken, P. O. Box 72, Pierre

TENNESSEE TENNESSEE REPUBLICAN STATE EXECUTIVE COMMITTEE 2-4141  
P. O. Box 711, Knoxville

Chairman Carroll Reece, House of Representatives, Washington  
D. C. or 1315 South Roan St., Johnson City

V. Chmn. Judge Joel Yeiser, Olivehill

V. Chmn. Marcus Gallaher, Lawrenceburg

V. Chmn. Jess L. Perry, Jr., P. O. Box 148, Nashville

Dir. Wom. Org. Mrs. Garrison Elder, Elder Mountain, Chattanooga

Secy. Luke Medley, Cookeville

Treas. Albert Thomas, Nashville Trust Co., Nashville

<u>TEXAS</u>	REPUBLICAN STATE EXECUTIVE COMMITTEE OF TEXAS 4019 Montrose Blvd., Houston 6	Jackson 8-5548
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Secy.	Mrs. G. W. Ewing, Jr., P. O. Box 528, Breckenridge	
Treas.	Thomas D. Anderson, 423 Texas Nat. Bank Bldg., Houston 2	
Gen. Counsel	M. Sims Davidson, 1217 First Natl. Bank Bldg., Dallas	
<u>UTAH</u>	UTAH REPUBLICAN STATE CENTRAL COMMITTEE 420 Newhouse Hotel, Salt Lake City 1	Elgin 5-5124
Chairman	Vernon Romney, 404 Kearns Bldg., Salt Lake City 1	Elgin 5-1719
V. Chmn.	Mrs. Helen H. Brown, 508 W. 15th South, Woodcross	
Secy.	Jack Swenson, Spanish Fork	
Treas.	Carl C. Gaskill, 1st Security Bank Bldg., Ogden	
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V. Chmn.	Mrs. Lucia Ladd, Worcester	
Secy.	Mrs. Grace Hill, RFD 1, Richmond	
Treas.	Frank C. Corry, 21 Loomis St., Montpelier	
Pub. Dir.	Gerald E. McLaughlin, Springfield	
Exec. Secy.	Carroll P. Adams, P. O. Box 70, Montpelier	
<u>VIRGINIA</u>	VIRGINIA REPUBLICAN STATE CENTRAL COMMITTEE	
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1st V. Chmn.	Richard C. Poage, 515 W. Grace St., Richmond	
2nd V. Chmn.	Linwood Holton, P. O. Box 916, Roanoke	
V. Chrwm.	Mrs. Richard Oglesby, Wytheville (Western District)	
V. Chrwm.	Mrs. Harriet Fry, Little Neck Rd., Route 1, Box 232, Lynnhaven (Eastern District)	

Secy. Mrs. Evelyn Straughan, Fredericksburg  
 Treas. John Dalton, Attorney at Law, Radford  
WASHINGTON REPUBLICAN STATE CENTRAL COMMITTEE OF WASHINGTON Main  
 3137 Arcade Bldg., 1319 Second Ave., Seattle 1 2-2520

Chairman William C. Goodloe, c/o Headquarters  
 V. Chmn. Mrs. Fred Niemi, 904 N. Clinton, Walla Walla 2720  
 Secy. Mrs. Robert E. Neilson, E. 404 25th St., Spokane  
 Treas. George Gunn, Jr., c/o Headquarters  
 Exec. Dir. George Carlson, c/o Headquarters

WEST VIRGINIA REPUBLICAN STATE EXECUTIVE COMMITTEE OF WEST Dickens  
 VIRGINIA, P. O. Box 1007, Charleston 24 2-3200

Chairman Daniel L. Louchery, Goff Bldg., Clarksburg MA 4-5469  
 V. Chmn. Paul B. Martin, 110 South St., Martinsburg  
 V. Chmn. Fred O. Blue, P. O. Box 1459, Bluefield  
 V. Chmn. Howard V. Corcoran, P. O. Box 647, Wheeling  
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 Secy. Mamie E. (Mrs. J. E.) Winkinson, Hamlin  
 Treas. Henry P. Butts, 602 National Bank of Commerce Bldg.,  
 Charleston 1

WISCONSIN REPUBLICAN PARTY OF WISCONSIN Alpine  
 109 S. Webster St., P. O. Box 462, Madison 7-2265

Chairman Claude J. Jasper, 110 East Main St., Madison 3 Alpine  
 7-2505  
 V. Chmn. Mrs. Norris Krohn, 541 Jefferson St., Oshkosh RE 1-2007  
 V. Chmn. Philip G. Kuehn, 344 E. Florida St., Milwaukee RE 1-5500  
 V. Chmn. Colburn G. Cherney, 601 Minahon-McCormick Bldg.,  
 Green Bay HE 7-8191  
 ED 6-6837  
 V. Chmn. Everett Yerly, Yerly Coal Co., LaCrosse 4-3255 or  
 4-0015  
 V. Chmn. Richard Larson, Savings & Loan Bldg., Lock Box 87 FE 4-3322  
 West Bend  
 V. Chmn. Mrs. Henry Baldwin, The Island, Wisconsin Rapids HA 3-2011  
 V. Chmn. Sally (Mrs. Henry) Jones, 303 Park Ave., Marshfield 282  
 Exec. Secy. George Greeley, c/o Headquarters

Secy.	Mrs. Byron Ising, 514 Gehres Ct., Oskkosh	BE 5-6319
Treas.	Ray O. Jondahl, 2001 N. Green Bay Rd., Racine	ME 3-2431
Pub. Dir.	Philip M. Sellinger, c/o Headquarters	
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Chrwm.	Mrs. Estelle Stacey, Douglas	
Secy.		
Treas.	Jack Pearson, Lovell	
<u>DISTRICT OF COLUMBIA</u>	REPUBLICAN STATE COMMITTEE IN AND FOR THE DISTRICT OF COLUMBIA, 1625 Eye St., N.W., Washington 6	Executive 3-3950
Chairman	Carl L. Shipley, c/o Headquarters	
1st V. Chmn.	Mrs. Emory A. Wheeler, 2721 - 31st St., N. W.	AD 4-5941
2nd V. Chmn.	J. Franklin Wilson, 1020 U St., N. W.	NO 7-5594
Secy.	Grahame T. Smallwood, 1026 - 17th St., N. W.	
Treas.	Bruce Baird, National Savings & Trust Co.,	ST 3-6200
<u>PUERTO RICO</u>	THE REPUBLICAN PARTY OF PUERTO RICO P. O. Box 599, Mayaguez, Puerto Rico	
Chairman	Miguel A. Garcia Mendez, c/o Headquarters	
V. Chmn.	Luis A. Ferre, P. O. Box 1492, Ponce	
Secy.	Jose R. Gelpi, P. O. Box 713, Mayaguez	
Treas.	Emiliano Pol, Jr., P. O. Box 3227, San Juan	
<u>VIRGIN ISLANDS</u>	THE REPUBLICAN ORGANIZATION OF THE VIRGIN ISLANDS P. O. Box 614, Christiansted, St. Croix, V. I.	
Chairman	David E. Maas, Box 509, Charlotte Amalie, St Thomas	
V. Chmn.	John L. Stevens, c/o Headquarters	
Secy.-Treas.	Mr. Erle Williams, c/o Headquarters	
Fin. Chmn.	Mrs. Nellie Greer, P. O. Box 538 Charlotte Amalie, St. Thomas	489 Res: 831