

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
22	12	12/16/1968	Letter	From Hawkins to Haldeman Re: request to make a short phone call to Nixon while staying in Key Biscayne and to meet with the Nixons if possible. Photograph enclosed, labeled "January 1, 1958, Key Biscayne Villas." 3 pg.
22	12	01/02/1969	Letter	From Chapin to Hawkins Re: appreciation for his letter and apology that it was not responded to in time for a visit. 1 pg.
22	12	12/29/1968	Letter	From Shirley to Chapin Re: request from Shirley to be considered for advance work and for White House staff. Resume included. 4 pg.
22	12	12/20/1968	Memo	From Chapin to Haldeman Re: lists of costs and estimation of moving expenses.
22	12	12/17/1968	Letter	From Filippi to Chapin Re: recommendation of James Gerity to Nixon, and revisions to a previous letter sent to Nixon (copy included). Envelope included. 3 pg.
22	12	12/13/1968	Memo	From Chapin to Flanigan Re: recommendation by John Howland of Jim Parker of Bank of America for a position in government. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
22	12	12/12/1968	Letter	From Chapin to Jensen Re: acknowledgment of letter, and having passed it on to Harry Fleming. 1 pg.
22	12	12/11/1968	Letter	From Chapin to Yurgine Re: receipt of letter and passing the letter on to the Attorney General of the Nixon Administration. 1 pg.
22	12	12/11/1968	Letter	From Lin to Nixon Re: appreciation for plane ride and visit with Nixon. 1 pg.
22	12	12/10/1968	Letter	From Christol to Chapin Re: individuals Christol would recommend for service in the Nixon Administration. 1 pg.
22	12	11/26/1968	Letter	From Trimble to Chapin Re: medallion design for presidential use. Photograph of plaster cast of the medallion and handwritten messages included. 4 pg.
22	12	11/29/1968	Letter	From Trimble to Chapin Re: gift of United Methodist Church medallion shows workmanship of company. Certificate included. 2 pg.
22	12	12/09/1968	Letter	From Chapin to Trimble Re: appreciation for medallions and that the Administration already has medallions made and will be unable to use Trimble's company. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
22	12	12/09/1968	Letter	From Chapin to Graham Re: Nixon to attend church with Dr. Graham on January 5. 1 pg.
22	12	12/07/1968	Memo	From Coppola to Woods Re: telephone call received that Nixon would be unable to meet with Coppola. Envelope included. 2 pg.
22	12	12/06/1968	Letter	From Bronner to Woods Re: disappointment that Nixon would be unable to receive a Quaker group. Envelope included. 2 pg.
22	12	12/05/1968	Letter	From Dennin to Chapin Re: request to have lunch with Chapin while home from Finland. Envelope included. 2 pg.
22	12	11/27/1968	Letter	From Rice to Chapin Re: congratulations for victory in the election. Resume and envelope included. 3 pg.
22	12	12/03/1968	Letter	From Chapin to Rice Re: appreciation for the letter of congratulations. 1 pg.
22	12	11/29/1968	Letter	From Krupnick to Chapin Re: congratulations to Chapin for his appointment to Nixon's staff. Envelope included. 2 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
22	12	12/03/1968	Letter	From Chapin to Krupnick Re: appreciation for the letter of congratulations. 1 pg.
22	12	12/02/1968	Memo	From Chapin to Zeigler Re: details for The Boy's Clubs of America Dinner that Nixon is to attend. 1 pg.
22	12	11/26/1968	Letter	From Bundy to Chapin Re: request to meet with Chapin and also a description of the organization of the Church League of America. 3 pg.
22	12	12/02/1968	Letter	From Chapin to Bundy Re: appreciation for the letter and an apology for being unable to meet with Bundy. 1 pg.
22	12	11/26/1968	Letter	From Randall to Chapin Re: congratulations on Chapin's appointment to Nixon's staff. 1 pg.
22	12	12/02/1968	Letter	From Chapin to Randall Re: appreciation for letter of congratulations. 1 pg.
22	12	11/25/1968	Letter	From Foy to Woods Re: request to have Nixon sign a photograph arrangement. Copy of a letter to a friend included expressing history with Nixon and admiration for him. Envelope included. 3 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
22	12	11/27/1968	Memo	From Woods to Chapin Re: forward of letter for reply from Chapin. 1 pg.
22	12	12/02/1968	Letter	Fom Chapin to Foy Re: Nixon unable to meet with Foy to sign her picture, but asked that Foy ship the picture by special handling so that Nixon could sign it at a convenient time. 1 pg.

Edgar John Hawkins, C.S.

214 BELL BUILDING
TOLEDO, OHIO 43624

To Chapin
Write & Sam
Next letter
See letter

December 16 1968

Dear Mr Haldeman:

May we ask your assistance in arranging the proper and courteous way of making a call upon Mr Richard Nixon during his holiday stay at Key Biscayns?

The following circumstances may be helpful. Ten years ago while Mr Nixon was visiting Key Biscayne, it was my pleasure to meet him and to introduce our two children, along with friends, to the then Vice-President. The Vice-President was most gracious to us and the children were thrilled to meet him. Thus for the past ten years whenever Mr Nixon has been in Toledo we have been able to at least say hello briefly, except in October last because the children were in college. We always mention Key Biscayne and look forward to sometime seeing him again in Florida. Perhaps this is the time.

We will be visiting there over the holidays. Our son David, now a Senior at Principia College and daughter Susan, a Freshman at Adrian College, would love to say hello to the President-elect and to pay our respects to this great man.

Would an informal brief call be possible anytime between Christmas and New Year's Day. We will be staying at Ireland's Inn Lodge in Fort Lauderdale and could arrange the visit anytime convenient to Mr Nixon.

The children have always wished they might meet Mr Nixon's daughters and perhaps that might be possible this time.

Edgar Hawkins
Susan Hawkins
David Hawkins

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DEC 23 1968	
FBI - TOLEDO	
TELETYPE UNIT	<input type="checkbox"/>
COMMUNICATIONS SECTION	<input type="checkbox"/>
TRAINING CENTER	<input type="checkbox"/>
LABORATORY	<input type="checkbox"/>
APPOINTMENT OFFICE	<input type="checkbox"/>

Key
Write & Sam
See letter

TELEPHONES: 241-5001; 882-2300

Edgar John Hawkins, C.S.

214 BELL BUILDING
TOLEDO, OHIO 43624

2

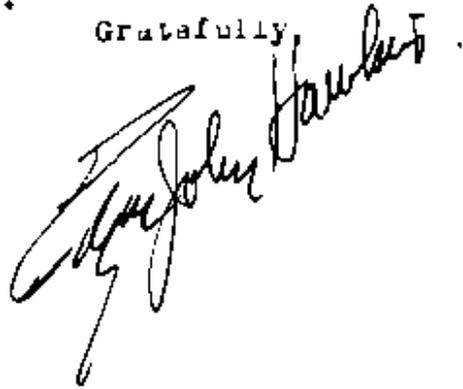
Thank you for your consideration of our sincere request and we shall look forward to hearing from you.

Mr Nixon will recall the enclosed picture if not the name.

Should you fine a security check proper I am sure John Andrews, Ohio State Republican Chairman will be happy to be helpful as would Mr Beard, chief of the local Secret Service office... both of whom are well acquainted with me in Toledo.

Thank you for your help.

Gratefully,

A handwritten signature in cursive script, reading "Edgar John Hawkins". The signature is written in dark ink and is positioned to the right of the word "Gratefully".

Home address:

4830 Corey Road,
Toledo, Ohio 43623

"Holiday address"
from Dec 2nd to Jan 1st

Ireland's Inn Lodge
2220 N Atlantic Blvd
Ft Lauderdale, Fla 33305
(Phone 565-6661)

TELEPHONES: 241-5001, 882-2300



Chapin *filed*

January 2, 1969

Dear Mr. Hawkins:

I would like to take this opportunity to thank you for the kind letter of December 16, which you addressed to Robert Haldeman in President-Elect Richard Nixon's Office.

It is unfortunate that with the Christmas mail load we did not receive your request for a short visit with Mr. Nixon until after the Holiday Vacation. I do hope that you had a pleasant stay at Ireland's Inn Lodge and I know that Mr. Nixon would want me to extend to you and your family his best wishes and kindest regards.

Sincerely,

Dwight L. Chapin
Special Assistant
to the
President-Elect

Edgar John Hawkins, C. S.
214 Bell Building
Toledo, Ohio 43624

santa
cruz
ambulance
service

116 HUBBARD ST. / SANTA CRUZ, CALIFORNIA 95060 / (408) 426-5454

Paul Shirley

PAUL T. SHIRLEY
PRESIDENT

*C/Sent
handwritten
note 1/2*

December 29, 1968

Mr. Dwight Chapin
Office of the President Elect
Hotel Pierre
New York, New York

Dear Dwight:

Congratnlations on your appointment as a Special Assistant to the President. You certainly must look forward to an exciting and challenging four to eight years in the White Honse.

I nnderstand that you are handling, among other things, the political advance assignments for RN. As you know, I have a great interest in that area, having been involved since early in the primary stage of the campaign. I would like very much to remain a part of the team during the administration, and would greatly appreciate any help you may be able to offer in that regard. I would strongly prefer to be a part of the White House staff rather than being lost somewhere in the bnreaucracy!

Let me know what I can do for you. Again, my congratulations to you and the best of luck. See you in Washington for the Inauguration.

Regards,

Paul

Paul Shirley

PS:jl

PAUL T. SHIRLEY

December 15, 1968

PERSONAL DATA

Name: Paul T. Shirley
Address: 116 Hubbard Street (Post Office Box 250)
Santa Cruz, California 95060
Telephone: (408) 426-5454
Age: 28 years
Place of Birth: San Luis Obispo, California
Height: 6'
Weight: 190 pounds
Health: Excellent
Marital Status: Married, no children
Social Security Number: 563-50-7275
Dependents: Wife only

EDUCATION:

College: San Jose State College, 1960
(Pol. Science, English)
High School: Pasadena High School, 1956
(College Prep.)

SPECIAL INTERESTS AND ACTIVITIES:

Advance Man for President-Elect Richard M. Nixon, 1968 Campaign
Manager, Assemblyman Frank Murphy's Campaign, 1966
Member, Santa Cruz County Planning Commission, 1967 to Present
President, California Ambulance Association, 1968-1969 (Current)
Member, Republican State Central Committee, 1967 to Present
Director, Santa Cruz Junior Chamber of Commerce, 1965-1967

Paul T. Shirley, Resume, continued

WORK EXPERIENCE:

July, 1963 to Present	Santa Cruz Ambulance Service, Inc. 116 Hubbard Street Santa Cruz, Calif. 95060	President \$24,000.00
Sept. 1962 to July, 1963	Federal Bureau of Prisons U.S. Penitentiary Lewisburg, Pennsylvania	Asst. Personnel Officer \$7,500.00
July, 1960 to July, 1962	US Army SACOM Stockade Nurnberg, Germany	Administrative NCO in Charge

REFERENCES:

Assemblyman Frank Murphy, State Capitol, Sacramento, California

Mr. Michael K. Deaver, Assistant Executive Secretary, Governor
Ronald M. Reagan, State Capitol, Sacramento, California

Mr. Win Adams, Cabinet Secretary, Governor Ronald M. Reagan,
State Capitol, Sacramento, California

Mr. William R. Fox, Businessman, 628 Ocean Street, Santa Cruz,
California 95060

*File
Approved*

December 20, 1968

MEMORANDUM TO: H. R. Haldeman
FROM : Dwight Chapin
RE : Moving Expenses

The following are estimated moving expenses.
Per your instructions, I have rounded the figures off.

Packing and Moving \$1,200.00

Additional Moving Expenses

- Air travel wife & children
to Washington
- Hotel for three nights while
household effects are enroute
- Food expenses for two and a half
days

200.00

TOTAL ----- \$1,400.00

Mrs. JAMES GERITY, JR.
President

Mr. THOMAS H. KEATING
Chairman, Board of Trustees

Mr. RADFORD R. CRANE
Vice-Chairman, Board of Trustees

Dr. ARTURO DI FILIPPI
Artistic Director and General Manager

OPERA GUILD OF GREATER MIAMI

320 MISCAYNE BOULEVARD, SUITE 818

MIAMI, FLORIDA 33132

TELEPHONE 377-8481

December 17, 1968

Mr. Dwight L. Chapin
Special Assistant in Charge of Appointments
Office of the President-Elect
Richard M. Nixon
450 Park Avenue
New York, New York 10022

Dear Mr. Chapin:

Your letter of November 26th, and also a letter from the President-Elect, Mr. Nixon dated December 2nd, received and I thank both of you for holding me in a position of esteem and trust.

Mr. James Gerity, Jr., whose resume was sent under separate cover, is president of the Surf Club and Committee of One Hundred of Greater Miami, and cannot be recommended too highly. A man of his calibre would be of untold value in Ireland. Mr. Gerity is extremely intelligent, wealthy and generous.

The other applicant whom I mentioned in my letter of December 5th, to Mr. Nixon, (copy enclosed) begged to be excused at this time. I will hold another recommendation until a future date.

In the meantime, thank you again for your confidence and with all good wishes for a happy Holiday Season,

Sincerely yours,

Arturo di Filippi

ACTION
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INDEXED
DEC 18 1968
COMMUNICATIONS BUREAU
APPOINTMENT OFFICE

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RM

December 5, 1968

Office of the President-Elect
Richard M. Nixon
Washington, D. C.

Dear Mr. Nixon:

Your letter of December 2, 1968, warmed my heart and I thank you, Mr. Richard M. Nixon, my President-Elect.

Yes, I shall recommend two men who will serve the Country for you, faithfully and unselfishly. One is Mr. James Gerity, Jr., president of the Surf Club, Miami Beach and also of the Committee of One Hundred in Greater Miami.

The second is Mr. Alex Balfe, of Miami and Fort Lauderdale, who is also Danish Vice-Consul for this region. You will derive great pride from the above two gentlemen.

Aside from the above recommendations I personally will be most happy to serve you as a Dollar-a-Year man because I deeply respect your governing philosophy and honesty of purpose. I am willing to serve you and our Country in any cultural capacity anywhere in the United States, Germany, Austria or Italy, whose languages I speak, and wherever business acumen, quality and economy is of importance to our Country.

I again extend the invitation to you and your family, whenever you may be visiting Miami, to attend any or all of the Grand Operas we may be presenting at the time.

Your victory is also mine and that of all who wish to be proud of America.

Devotedly yours,

Arturo di Filippi

AdF:mb:enc.

DETERMINED TO BE AN
ADMINISTRATIVE MARKING
E.O. 12356, Section 1.1
By RSP MBB, Date 3/26/97

~~CONFIDENTIAL~~

*Kay
File
C Personal*

December 13, 1968

TO: Mr. Peter Flanigan
FROM: Dwight L. Chapin
RE: Mr. Jim Parker

As I mentioned to you earlier today, my father-in-law has brought to my attention the name of a person who you might wish to consider for a position in the new Administration. His name is Jim Parker, and he is presently head of the Southern California Division of the Bank of America, Trust Department. His responsibilities include administering 1500 people and two to three billion dollars worth of money. Mr. Parker is 55 years old; he is leaving the Bank on his own accord (this is due to some political maneuvering within the Bank of America.)

My father-in-law, John Howland, made it clear that Mr. Parker is not looking for a position in the new Administration. Mr. Parker has been characterized as a good organizer and administrator. He has very good judgment, can make decisions; he is an innovator and very, very tough. He has been in the banking business ever since the last World War.

It was felt that Mr. Parker might be utilized for one year, perhaps for a year on a task force, or maybe for some permanent position in government.

It is most important that any contact with Mr. Parker be held in the strictest of confidence. If you wish to find out more information concerning him or make arrangements to talk with him directly, please contact my father-in-law, Mr. John S. Howland at (805) 963-1466.

I also know Mr. Parker as a very personable and high quality individual. However, I cannot comment on his skills as they relate to the field of banking.

D.L.C.

lew

Chapin
personal

December 12, 1968

Dear Mr. Jensen:

I wish to acknowledge receipt of your letter of November 15 and apologize for the delay that our back log of mail has caused.

Because job requests are not in the realm of my position, I have forwarded your application to Mr. Harry Fleming, 226 Jackson Place N. W., FOB #7, Washington, D. C. I am certain that Mr. Fleming will give every consideration to your application and will be back in touch with you in the very near future.

With best wishes,

Sincerely,

Dwight L. Chapin
Special Assistant
to the
President-Elect

Mr. Dwight William Jensen
Route 1, Box 54A
Riverton, Wyoming

December 11, 1968

Dear Mr. Yurgine:

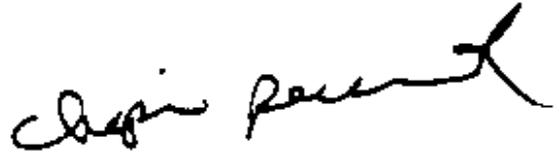
I wish to acknowledge receipt of your letter of December 7th, concerning your inquiry of available positions as an attorney in the Nixon Administration.

Because this request is out of the jurisdiction of my position, I am taking the liberty of passing your letter to the new Attorney General for the Nixon Administration. Please be assured that your application will be given full consideration.

With best wishes,

Sincerely,

Dwight L. Chapin
Special Assistant
to the
President-Elect



Mr. Joseph R. Yurgine
370 East 76th Street, Apt. B-2003
New York, New York

LAW OFFICES
EGGLESTON, HOLTON, BUTLER & GLENN
315 SHENANDOAH BUILDING
ROANOKE, VIRGINIA 24001

B. PURNELL EGGLESTON
LINWOOD HOLTON
M. CALDWELL BUTLER
ROBERT E. GLENN
MICHAEL F. SMELTZER
DAVID B. HART
DAVID G. HJORTSBERG

December 11, 1968

P. O. BOX 2887
TEL 703-342-1825

File

ACTION	
T.O.	_____
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DEC 13 1968	
RMN MESSAGE	_____
SPEAKERS BUREAU	_____
OTHER	_____
APPOINTMENT OFFICE	

Dear Mr. President:

Many, many thanks for giving me that ~~nice airplane ride~~ on Saturday. It was a real privilege for me to have a relaxed visit with you and the others there. I enjoyed and appreciated it very much.

Please let me know of any occasion on which I may be helpful to you or to the new administration.

Cordially yours,

Lin

President-Elect Richard M. Nixon
Pierre Hotel
New York, New York

cc: Mr. Dwight Chapin

P.S.: Many thanks, my friend. It was a rare treat for me, and I enjoyed it tremendously.

R.
Lin

UNIVERSITY OF SOUTHERN CALIFORNIA
UNIVERSITY PARK
LOS ANGELES, CALIFORNIA 90007

*File
sent hand
write note*

10 December

ACTION
T/D _____
SCHEDULE BD. _____
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DEC 13 1968
RMN MESSAGE _____
SPEAKERS BUREAU _____
OTHER _____
APPOINTMENT OFFICE

Mr. Dwight L. Chapin,
Special Assistant in Charge of Appointments,
Office of the President-Elect,
450 Park Ave.,
New York, N. Y. 10022.

Dear Dwight:

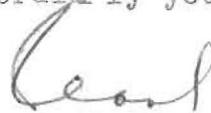
Sincere thanks for your recent note in response to my inquiry.

Since then I have received a letter from the President-Elect requesting the submission of names of individuals who could well serve his Administration. In view of my earlier letter it will come as no surprise to you to find leading my nominations the name of Carl Q. Christol.

The original of the enclosed materials is being forwarded to Mr. Harry Flemming in Washington. Please pass these along to whomever you feel would be most interested. You will note that my first preference would be to assist in the pressing work of the Department of State.

Again, my most sincere thanks, and best wishes,

Cordially yours,



Carl Q. Christol

Professor of International Law and Political Science

CQC/jc

Encls.

A. G. TRIMBLE CO.

Advertising Counsel and Service

3006 JENKINS ARCADE BUILDING
PITTSBURGH, PENNSYLVANIA 15222
TELEPHONE 281-4090 — CODE 412

AS IT RELATES TO
NOVELTIES . . . SPECIALTIES . . . SOUVENIRS
Made of Celluloid, Metal, Plastic, Leather,
Cloth, Wood, Paper, and Glass
BUTTONS . . . BADGES
November 26, 1968

Mr. Dwight L. Chapin
c/o Richard M. Nixon
521 Fifth Avenue
New York, N.Y. 10017

Dear Mr. Chapin:

This is somewhat belated but we want to express our joy over the election and Republican victory.

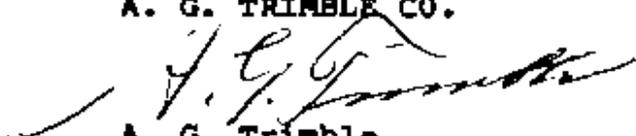
Knowing your close contact with the President-Elect, we have a proposition we would like you to present to him personally. We realize he would make the final decision on this. We have been commissioned by the Franklin Mint of Philadelphia to handle this medallion project. We are sending you herewith two samples to show you the exquisite die work, also the unique way the medallion is packaged for presentation so that it shows both sides. We are referring to the silver medallion. Medallions can be struck in nickel silver, sterling or solid gold as desired, if quality would be a consideration. The insert can be worded as desired and ready at any time for presentation.

I am also enclosing a picture of plaster cast. Franklin Mint has modeled the President-Elect with lettering they suggest but is subject to change, if desired. Think the sculptor has done a superb job. The Mint suggests using the Presidential Seal on the reverse side of the medallion.

You understand, of course, this will be exclusively for the use of the President-Elect and is different from the medallion the government will strike as is the custom.

I'm hoping interest will be shown in this project. If so, Mr. Ernest Lilley of the Franklin Mint would come to Washington and work out all details. We trust this will be put in the proper channels for consideration.

Cordially yours,
A. G. TRIMBLE CO.


A. G. Trimble

AGT/mae
Enc.



over 50 years at above address



A. G. TRIMBLE CO.
3006 Jenkins Arcade
Pittsburgh, Pa. 15222
Specialty Advertising

Mr. Chapin

Personal

Franklin Mint says
this is the first presentation
pieces ever designed.

SPEED MESSAGE

FORM SM 3-8

PLEASE WRITE REPLY AT BOTTOM - DETACH STUB - RETAIN PINK COPY AND RETURN WHITE COPY TO SENDER

PERSONAL

To: Mr Wright L. Chapin
To Richard M. Wilson
521 5th Ave -
New York, NY 10017

From:
A. G. TRIMBLE CO.
"A. G." and "RICH"
3006 Jenkins Arcade
Pittsburgh, Penna. 15222
ATLantic 1-4090-91
Over 50 Years at this Address

MESSAGE

Dear Mr Chapin:

DATE: Nov: 26th 1968

You will recall I sent a package to
Julia Wilson, in your care. I am wondering
if she received it. It was a very fine
pair of hand cut glass, possibly seventy or
eighty years old. Now a collector item and
might be worth \$50.00 or more. Just would
like to know about this.

SIGNED:

REPLY

DATE:

SIGNED:

A. G. TRIMBLE CO.

Advertising Counsel and Service

3006 JENKINS ARCADE BUILDING
PITTSBURGH, PENNSYLVANIA 15222
TELEPHONE 281-4090 — CODE 412

AS IT RELATES TO
NOVELTIES . . . SPECIALTIES . . . SOUVENIRS
Made of Celluloid, Metal, Plastic, Leather,
Cloth, Wood, Paper, and Glass
BUTTONS . . . BADGES

November 29, 1968

Mr. Dwight L. Chapin
c/o Richard M. Nixon
521 Fifth Avenue
New York, N.Y. 10017

Dear Mr. Chapin:

That you might understand our connection with The Franklin Mint of Philadelphia, Pa., I am sending a medallion we promoted for the Uniting Conference of the United Methodist Church.

This is another sample of the wonderful sculpturing on die work.

Please present this to the President-Elect as a keepsake with my compliments.

Cordially yours,
A. G. TRIMBLE CO.



A. G. Trimble

AGT/mae
Enc.



over 50 years at above address

A. G. TRIMBLE CO.

Advertising Counsel and Service

P. O. Box 1724 • Pittsburgh, Pa. 15230

TELEPHONE 281-4090 — CODE 412

AS IT RELATES TO

NOVELTIES . . . SPECIALTIES . . . SOUVENIRS

Made of Celluloid, Metal, Plastic, Leather,

Cloth, Wood, Paper, and Glass

BUTTONS . . . BADGES

Official 3" Bronze Medallion and 1½" Bronze Coin



Magnificent reproduction of the Seal of Uniting Conference of The United Methodist Church struck by The Franklin Mint of Philadelphia. Reverse side tells facts of historical occasion.

A splendid commemorative souvenir medal and coin in beautiful clear presentation box for display of both sides.

Medallion—3" Bronze \$10.00

Coin—1½" Bronze \$ 2.00

(Pa. Residents add 6% Tax) Postage Paid

Write for prices of coin struck in fine metals

A. G. TRIMBLE CO.

P. O. Box 1724 • Pittsburgh, Pa. 15230

THANK YOU FOR YOUR INTEREST IN THE UNITING CONFERENCE MEDALLION AND COIN.
DETAILS ARE GIVEN IN THIS REPRINT OF OUR AD APPEARING IN THE CHURCH JOURNALS.
PLEASE REFER TO DEPT. 7 WHEN RESPONDING TO THIS NOTE.

D.L.C
Personal

December 9, 1968

Dear Mr. Trimble:

I would like to thank you for sending us the samples of the handsome work you have done with commemorative medallions.

Your thoughtfulness concerning this subject is certainly appreciated; however, the decision for the President's official medallion has already been made, so I am sorry that I cannot be of any assistance to you with your request.

The President-Elect has asked me to thank you for your generous gifts exemplifying so very well the wonderful work that you are able to do with your sculpturing.

With best wishes,

Sincerely,

Dwight L. Chapin
Special Assistant
to the
President-Elect

Mr. A. G. Trimble
A.G. TRIMBLE CO.
3006 Jenkins Arcade Building
Pittsburgh, Pennsylvania 15222

December 9, 1968

Dr. Billy Graham
Montreat, North Carolina
(Via Asheville)

Dear Dr. Graham:

In regard to your letter of November 25, Mr. Nixon would very much like to plan on attending church with you when you are in New York on January 5. I will be in touch with you shortly after Christmas in order to confirm the arrangements.

With best wishes,

Sincerely,

Dwight L. Chapin
Special Assistant in
Charge of Appointments

DLC:eo

S. E. COPPOLA, Mech. Engr.
281 EAST 37th STREET
Brooklyn 3, N. Y. - IN 2-3885

December 7, 1968



Hotel Pierre
Fifth Ave. and 61st Street
New York, N. Y.

Att: Miss Rose Mary Woods
Sec. for Mr. Richard M. Nixon

I have received a telephone call
from your office on Thursday, Dec. 5th
stating that Mr. Nixon will not be able to
see me.

I will remind him of this fact four (4)
years from now.

Very truly yours,

S. E. Coppola, M. E.
S. E. Coppola, M. E.

FRIENDS WORLD COMMITTEE

AMERICAN SECTION AND FELLOWSHIP COUNCIL, INC.

152-A North Fifteenth Street, Philadelphia, Pa. 19102
Telephone: LOcust 3-0757 (Area Code 215)
Cable: AMERFRENDS



December 6, 1968

Rose Mary Woods
Personal Secretary to
the President-Elect
450 Park Avenue
New York, N.Y. 10022

Dear Miss Woods,

Thank you very much for conveying my earlier letter of November 20 to Richard Nixon, through Dwight Chapin.

We have received a reply from Mr. Chapin that President-Elect Nixon is unable to receive a Quaker group. Naturally, this is a great disappointment to us, for we felt strongly led to make this approach.

We did appreciate your efforts in regard to this concern.

Sincerely,

Edwin B. Bronner

c. Oscar Marshburn

Chairman
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D.C. personnel

Dec. 5, 1968

Dear Dwight,

I'm sure you are deeply involved in the myriad problems of the transition and quite busy. Needless to say I envy you. I'm really sorry that I was not able to be of any assistance to the effort. I was awarded a Fulbright grant for graduate study in law and government and left for Helsinki, Finland immediately following the California Bar Examination. During the fall I followed the campaign as closely as possible, watching the returns on a special hook-up in the Embassy, but still felt isolated and somewhat useless.

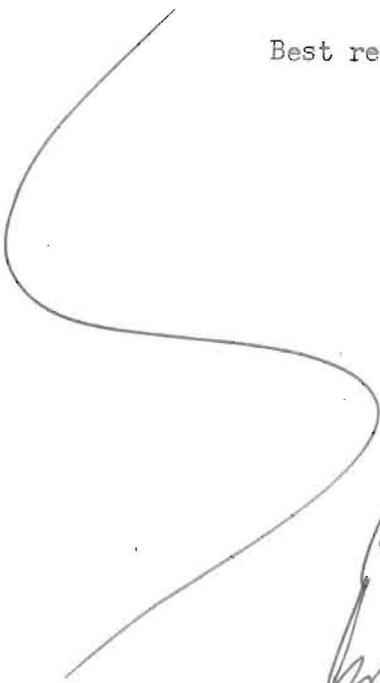
I am returning home for Christmas and am getting married while home. On the way to Los Angeles I will be stopping over in New York on Thursday, December 12. I realize that you are extremely busy at this time and probably committed for lunch; if however you are free I would enjoy very much getting together with you. I'll give you a call on Thursday morning and, if you have a few free moments or if you are not busy for lunch, I'd like to hear about the election and what all of you are going to be doing.

I'll call you the morning of the 12th and hope we can get together.

Best regards to all from 20 Broad,



Joe Dennin



Kay - let him know I am out of town - that's him for his note.

CLIFTON V. RICE

27 November 1968

Dear Dwight:

Thought I would register my applause, along with that of other former JWT associates, for a fine job on the campaign.

The victory probably is noise enough. And I suspect your efforts during the campaign are only a foreshadow of what's to come.

It's a mighty long way from Scotkins and Scotties.

The Army "borrowed" me from JWT late in 1966, and I've been serving as a Public Affairs Officer in Virginia, and now in Korea. This is information - PR work, basically. More responsibility - but less money - than at JWT.

Regards to you and Bob Haldeman.

Sincerely, .

Clif Rice .

Public Affairs Office
Headquarters, United Nations Command
APO San Francisco 96301

Dear Clif.
Thank you for your
note of congratulations!
I hope all is well
with you and that
you'll soon be back
on home ground.
Have a good holiday
season.
Best Regards

CLIFTON V. RICE

First Lieutenant, U.S. Army
(to separate from active duty Sept. '69)

Age: 25
Married: no children
Height: 5' 11" Weight: 160
Health: Excellent

Experience

UNITED STATES ARMY

Headquarters, United Nations Command, Seoul, Korea (Aug. '68 to pres.)
Special Projects Officer, Public Affairs Office; planning and executing information programs, publications, broadcasts for military community in Korea; escorting visiting newsmen and camera crews; supervising Stars and Stripes Korea Bureau; advising ROK officers on information activities. Commander, quick reaction platoon, Yongsan Compound.

Headquarters, Fort Lee, Virginia (Oct. '67 - Aug. '68)
Command Information Officer; supervised internal information program; published Traveller, weekly newspaper; produced Ft. Lee Highlights and Focus, information-documentary TV programs.

Military education: Defense Information School, U.S. Army Infantry Officer Candidate School, basic and advanced infantry training.

J. WALTER THOMPSON COMPANY, New York (Mar. '65 - Nov. '66)
Assistant account executive, research department; handled market, creative development and advertising evaluation research projects, Liggett & Myers account; coordinator, JWT workshop team.

PACIFIC INDOOR ADVERTISING, Los Angeles (on 6-mo. leave from JWT)
Retail merchandising representative; sold, promoted and serviced packaged goods lines for 50 clients in California supermarkets.

Education

BROWN UNIVERSITY, Providence, R.I. (1960 - 1964)
A.B. in Art (combined art history and design), minor work in English literature; some psychology; graduated 2nd quarter of class. Extra-curricular: Phi Gamma Delta, president; Liber Brunensis (university yearbook), editor-in-chief; Brown Key; soccer team.

Languages: German, Spanish, moderate speaking/reading ability.

Travel: Europe, Far East

December 3, 1968

Dear Clif:

Thank you for your note of congratulations!

I hope all is well with you and that someday soon you're back on home ground.

Have a good holiday season.

Best regards,

Dwight L. Chapin
Special Assistant
in charge of
Appointments

Mr. Clifton V. Rice
Public Affairs Office
Headquarters, United Nations Command
APO San Francisco
California 96301

KRUPNICK & ASSOCIATES, INC.
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Advertising

November 29, 1968

Hello Dwight:

Just a quick note to extend you every good wish in your new and absorbing tasks.

It is an exciting period in our nation's history, Dwight. And to be part of the team in these momentous days is a signal honor and a rare opportunity.

I wish you all good in full and heaping measure. May the years ahead be replete in satisfactions and accomplishments.

All the best.

Cordially and sincerely,

Sam
Sam Krupnick

Mr. Dwight Chapin
NIXON HEADQUARTERS
Pierre Hotel
5th Ave. & E. 61st.
New York, New York 10021

SK:jp

*Dear Mr. Krupnick:
Thank you for your nice
note of congratulations!
Indeed look forward to the
year ahead and work with
our new President just
as much as I
have enjoyed working
with you.
Over*

1911 January 2nd 1911

with friends of his
like you. -
Thank you again.
Best regards,

December 3, 1968

Dear Mr. Krupnick:

Thank you for your nice note of congratulations. I, indeed, look forward to the years ahead and working with our new President, just as much as I have enjoyed working in the campaign with friends of his like you.

Thank you agsin!

Best regards,

Dwight L. Chapin
Special Assistant
in charge of
Appointments

Mr. Sam Krupnick
KRUPNICK & ASSOCIATES, INC.
Metropolitan Building
St. Louis, Missouri

MEMORANDUM

December 2, 1968

TO: Ron Zeigler
FROM: Dwight Chapin
RE: THE BOYS' CLUBS OF AMERICA DINNER

Monday, December 9, 1968, Mr. Nixon will attend the National Board Meeting of the Boys' Clubs of America at the Waldorf-Astoria Hotel. The President-Elect will arrive at approximately 6:30 PM and will stay through the evening departing around 10:00 PM. The meeting is a closed affair; however, it will be possible to arrange to have pictures taken by the stills and reels. Your people should contact Mr. Ed Stapleton, Director of Public Information, at the Boys' Club office, telephone 684-4400. My suggestion would be that the pictures be taken between 6:45 and 7:00 during the reception period or at 7:00 PM sharp right after the men have been seated for dinner.

On this same evening at the Waldorf, there will be a dinner saluting Winston Churchill which will be held in the Grand Ballroom. There is a very good chance that Mr. Nixon will do a drop-by for the Churchill Dinner and this would take place at approximately 8:00 PM. The details on the Churchill drop-by are incomplete at this time and the matter should only be held as a possibility.

Thank you.

DC:eo

Kay
Ed Stapleton
Dwight Chapin
St. File



PHONES (312) (5-11-11)

*Ken Higgins report to me
Please T/D by letter*

CHURCH LEAGUE OF AMERICA
422 NORTH PROSPECT STREET • WHEATON, ILLINOIS 60187

RECEIVED
NOV 27 1968

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- The Rev. Victor E. Sears, D.D.
- Mr. Paul E. Shackelford
- Mr. Edgar L. Uhlir
- Dr. Bob Wells
- Mr. Leason P. Wetherby
- Mrs. Helen Winship

November 26, 1968

Mr. Dwight L. Chapin
Personal Aide to Mr. Nixon
Nixon Agnew Campaign Committee
450 Park Avenue
New York, New York 10022

Dear Mr. Chapin:

Thank you so much for your letter of November 18, 1968. We are all rejoicing in Mr. Nixon's victory which was so ignominiously denied him in 1960.

I was in Miami for a week on speaking engagements, including a three-hour radio show on WIOD while all of you were there at Key Biscayne. I notice that Mr. Nixon attended the church pastored by a graduate of my Alma Mater here in Wheaton.

Would you be able to give me about fifteen minutes of your valuable time, either in New York or Miami between now and Christmas week?

I realize that Mr. Nixon is going to be swamped and pressed by every individual and outfit in the country who wants to get into the limelight. That is not my purpose or that of the Church League of America, and it never will be. We have never asked for political favors in our history nor do we intend to.

I would simply like to sit down with you and show you the magnificent color photographs which have been made during the past two weeks of the entire operations of the Church League of America. Our faithful members of the United States Senate, Internal Security Committee and of the House Committee on Un-American Activities, have all marveled at the tremendous and beautiful plant we have here in Wheaton and the unbelievable security job we are doing in the security field.

ADVISORY COMMITTEE OF LAYMEN: Mr. J. L. ... Mr. ... Mr. ...
ADVISORY COMMITTEE OF CLERGY: Mr. ... Mr. ... Mr. ...

Mr. Dwight L. Chapin
November 26, 1968
Page two

As you probably know, Du Page County gave most of the margin to Mr. Nixon which put him over in Illinois. This is the second most Republican county in the United States surpassed only by Orange County, California.

All of the top Republican leaders support our work and have been here many times for meetings and documentary film showings.

I have known Dick Nixon for many years: I have been with him at the American Legion Convention where I have served on the National Americanism and National Security Committees; I have ridden in the car between Pat and him in the back seat in California where both of my sisters and their families live, and where they work for him from the precinct level up.

Elmer Hoffman, our former United States Congressman from the district, former President of the Illinois Sheriffs' Association, twice Treasurer of the State of Illinois, and Chairman of the Du Page Republican Central Committee is one of our most ardent supporters and has introduced me from the platform for major addresses time and time again.

I want to see you because I know I can never encroach on Mr. Nixon's valuable time telling him about the magnificent operation we have here; which Mr. Nixon would never have to apologize for dedicating, as President of the United States.

Our files are second only to the files of the FBI in size and importance. The J. B. Matthews Memorial Research Library, completed last May, now houses these files for maximum security.

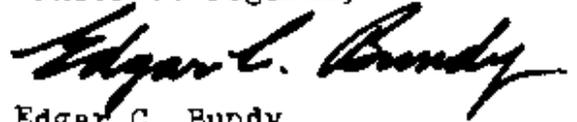
I spent one and one-half hours with W. Clement Stone and his staff the other day. Mr. Stone is intrigued with our work and I would like to have him on the committee to welcome Mr. Nixon at the dedication of the Library at the President's convenience.

Mr. Dwight L. Chapin
November 26, 1968
Page three

Naturally, this would be some time after the Inauguration as we would want him to come as The President of the United States.

Please give me about fifteen minutes of your time to show you the scope and pictures of our work and I will fly either to New York or Miami for the appointment. Incidentally, Sheriff Woods, Rose Mary's brother, has been out here and spent a day with us marvelling at this work.

Sincerest regards,



Edgar C. Bundy
Executive Secretary

ECB:jm

December 2, 1968

Dear Mr. Bundy:

I would like to take this opportunity to thank you for your very kind letter of November 26th.

I am sorry to relate to you, however, that at this time, it will be impossible for me to schedule an appointment with you to review the work you have done on the operations of the Church League of America. It is with regret that I must decline this appointment, because I am aware of the vast amount of time and work that you have put into this project. I can only hope that you understand the demands which are being made of our time during this crucial Transition period.

Mr. Nixon, I am certain, would want me to extend to you his kindest regards and sincere thanks for the unselfish efforts that you have put forth during the entire campaign.

With best wishes,

Sincerely,

Dwight L. Chapin
Special Assistant 1
in charge of
Appointments

Mr. Edgar C. Bundy
CHURCH LEAGUE OF AMERICA
422 North Prospect Street
Wheaton, Illinois 60187



**BROADCASTING
CORPORATION**

140 W. NINTH STREET, CINCINNATI, OHIO 45202, TEL. (513) 241-1922

WLW-T

November 26, 1968

Mr. Dwight Chapin
Special Assistant to Richard Nixon
Richard Nixon Headquarters
Hotel Pierre
New York City, New York

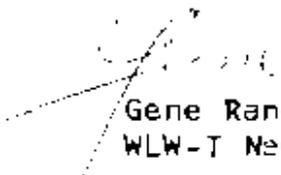
Dear Dwight:

Just a word of congratulations on your appointment in the Nixon Administration. Anyone who's worked with you knows it is something you fully deserve.

I'd like to thank you for your help during Mr. Nixon's visits to Cincinnati.

Here's hoping we get to meet again.

Sincerely,


Gene Randall
WLW-T News

GR/ss

*Out Gene
Dear Gene
Thank for note
hope to see
you soon*

December 2, 1968

Dear Gene:

Many thanks for the kind note of good wishes. It was so nice to hear from you and I hope to see you sometime in the near future.

With kindest regards,

Sincerely,

Dwight L. Chapin
Special Assistant
in charge of
Appointments

Mr. Gene Randall
WLW - T News
140 W. Ninth Street
Cincinnati, Ohio 45202

412 Linden Street
Jenkintown, Pa. 19046

November 25, 1968.

Mrs. Rose Mary Woods
c/o Mr. Richard Nixon
5th Ave.,
New York, N.Y.

Dear Mrs. Woods -

Would you be kind enough to show this letter to Mr. Nixon when he is not too busy. I have written him on several occasions, even back in 1960 (when I cried my eyes out.)

This year I was a Campaign Worker for him in Jenkintown, and loved doing it. When he passed through Jenkintown he shook my hand. I am enclosing a copy of a letter which I wrote to one of my friends in New Ipswich, N.H., so that he can see what I think of him. I have two separate pictures and a letter which he wrote me in 1960, all autographed and framed and they have been hanging in my living room since 1960 and believe me they will hang there until my death.

Now I cut out of Life Magazine six different pictures all of Mr. Nixon and his family and have them arranged in one picture which I will have framed. Do you think if I come to New York, he would be kind enough to autograph it for me. It is too large for me to mail and I do not want anything to happen to it. It would probably take him less than a minute. I think if he should see it - he would appreciate how I have them arranged. I love it.

Will you please let me know if I can bring it to him and when. Also will you please tell me where to come to, for I am not accustomed to traveling. Thank you very much for your kindness.

Sincerely yours,

(Miss) M. Angis Foy

(Miss) M. Angis Foy.

Kay = Write a nice T/D - ask her to find a way to ship the picture via special handling. - But say it is impossible to have him autograph it now

FOR RECEIVED
NOV 30 1968
Referred to by
Answered
File

?
DLC

412 Linden Street
Jenkintown, Pa. 19046

November 17, 1968.

FOR RECEIVED
NOV 30 1968
By

Dear Doris -

I had intended finishing your last letter, but just mailed it to you as it was. As I wrote you before, I had been working very hard campaigning and working for 'Richard Nixon'. I went to the campaign Headquarters every day with the exception of Fridays and Saturdays - sometimes once, twice and three times a day. I loved doing it, then the minute I got home, I turned on either my TV or radio to get every bit of news about him and read almost everything that was printed. I love that whole family. On election day I was out at the headquarters - and we were all so worried for fear that Nixon would lose, due to the way that Humphrey seemed to be gaining. I walked the floor - was almost crying, it seemed at that time so hopeless. I rushed home and sat before my TV from 5:30 PM until 4 AM. I did not even bother having any supper. Every once in a while, I would dash out into the kitchen, swallow a mouthful of milk - then went back again. I had made up a chart of each state with the number of electoral votes it carried and every time a state was counted, would mark down either a 'N', 'H' or 'W'. In that way I could tell how Nixon was faring. When New York went for Humphrey, my heart almost stopped beating. When Penna. went for Humphrey - I had to take oxygen. I could have cried. I kept praying that the Good Lord would not let us down - oh how I prayed. At 4 o'clock I went to bed, but could not sleep. I was up again at 7 AM. Nothing yet.

I sat again (without breakfast) before my TV. The men just kept on talking - but could not say anything yet. Finally one of the men looked up - said 'there is something happening'. Then he just shouted 'Illinois is coming in ---- FOR NIXON'. Doris, I fell down on my knees and just gave thanks. The tears rushed from my eyes - I was so thankful. Nixon had 261 votes - when Illinois came in, that gave him more than enough (26), which brought him up to 287. Since then Alaska gave him 3 more and I just recently read that Penna. had so many uncounted votes - that he might be able to get the state of Penna - but by now, I am afraid that is out. Nixon knew what he was doing when he chose Agnew. It was the Southern votes that helped Nixon gain the election. Nixon - or rather his workers sent me his acceptance speech when he was nominated. It is in booklet form, something that I will treasure and keep for the balance of my life. After he has his Inauguration on January 20th, I, with the leader of our Campaign office are going to Washington to see him. I am thrilled and am looking forward to it. I do hope and pray that nothing will happen to him. He is such a wonderful man and is so brainy - if anyone at all can help this country to her feet again, it is Richard Nixon .

After the election I was exhausted. I did not realize how tired I was - but now that Richard Nixon has been elected, I am so happy. Let us all pray now for our wonderful President to be.

Hope that everything is going nicely for you Doris, with much love,

Angie -

Rose Mary Woods

Staff of Richard M. Nixon
450 Park Avenue
New York, N.Y. 10022
(212) 661-6400



Executive Secretary

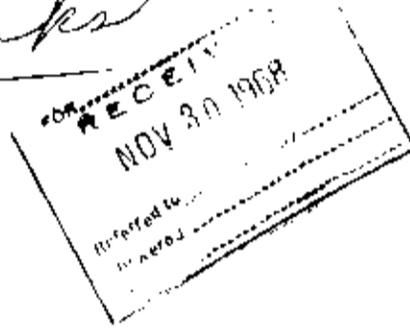
11/27/68

Memo:

Dwight Chapin

for reply.

Thanks



December 2, 1968

Dear Miss Foy:

Rose Mary Woods has called to my attention your kind letter of November 25th, containing your request for an appointment with the President-Elect so that he can autograph the composite picture which you have compiled.

I am sorry to relate that the present demands upon the President-Elect's time will not allow him to meet with you personally to autograph your pictures. I would like to suggest, however, that you mail your picture, via special handling, to 450 Park Avenue in New York City. By this means, the President-Elect will be able to attend to your picture at a time most convenient for him.

We will look forward to your package and offer you our kindest regards.

Sincerely,

Dwight L. Chapin
Special Assistant
in charge of
Appointments

Miss H. Angie Foy
412 Linden Street
Jenkintown, Pennsylvania 19046