

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
13	9	08/25/1970	Letter	Draft of letter to Mr. William Mason, President of the Irvine Company from Leonard K. Firestone, President of Nixon Foundation, re: the future museum and library of the Nixon Foundation. 2 pages.
13	9	n.d.	Report	File. No. 553 - Nixon Foundation list of file entries and the material included. 2 pages.
13	9	n.d.	Other Document	Architectural and landscape design for the museum/library Foundation grounds. 1 page. Not scanned.
13	9	12/23/1969	Letter	From Herbert W. Kalmbach, Foundation Secretary to Mr. John D. Ehrlichman, Assistant to the President for Domestic Affairs, re: acceptance of the Richard Nixon Foundation as a 501 (c) (3). Includes hand-written note. 1 page.
13	9	12/05/1969	Letter	From Leonard K. Firestone, President - The Richard Nixon Foundation, to John Ehrlichman - Assistant to the President for Domestic Affairs, re: charging the McKinsey and Company for their services. Includes attachment. 2 pages.
13	9	11/03/1969	Letter	From Leonard K. Firestone, President - The Richard Nixon Foundation, to John Ehrlichman, Counsel to The President, re: informal to report from the Planning and Development Committee. Letter on report attached. 2 pages.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
13	9	10/27/1969	Report	Checklist of those planning to be in D.C. in December on behalf of The Richard Nixon Foundation. 1 page.
13	9	12/17/1969	Report	Itinerary and list of the Richard Nixon Foundation trustees attending the December 1969 Washington, D.C. trip. 7 pages.
13	9	n.d.	Other Document	Hand-written note of things to do on legal pad note paper. 1 page.
13	9	10/24/1969	Other Document	Planning and Development Committee of the Richard Nixon Foundation schedule of survey visits, visits contemplated but unscheduled. 1 page.

25 August 70

suggested draft of letter to Mr. William Mason, President, The Irvine Company, to be dated August 31, 1970

Dear Bill:

As you know from our conversations, my colleagues and I on the Nixon Foundation are honored to have been entrusted with an exciting and challenging assignment. We are dedicated to developing a site and concept proposal which will be the most appropriate and enduring for the first Californian to be elected President of the United States, and which will be much more an on-going, vital, meaningful institution than a memorial.

Our findings to date have convinced us that, in order to do this, must give careful consideration and weight to the following factors:

The Library should be of early, major and continuing service to scholars and others;

the Museum should appeal in a dramatic way to the population at large, and should give particular encouragement to young people to take pride in their American heritage, and should heighten their aspirations for achievement in their chosen careers;

there should be an on-going educational and seminar capability, either embodied in the Center complex, or established as an adjunct;

realization of the full potential of these proposed Center components would be dependent on space, planning, design and technological considerations, and even more so on a location which would assure compatible, high-quality development and use of surrounding area.

page 2

draft of letter to Wm. Mason

With these criteria in mind, our Planning and Development Committee found the Pereira Associates study, and their subsequent Irvine Ranch site suggestions, of special interest. At our Board Meeting in San Clemente on August 28th, our fellow Trustees expressed themselves similarly, and indicated a desire for the Committee to explore in greater detail with you and your associates the feasibility of Irvine property as a potential site for the proposed Nixon Center, as well as the mutual advantages which might flow among the community, the Irvine Company and the Nixon Foundation.

When you and your associates have a reaction to this suggestion, I shall look forward to hearing from you.

Kind personal regards,

Sincerely,

Leonard K. Firestone
President

FILE NO. 553 - NIXON FOUNDATION

No. of entry	No. of pages	Date of entry	Material entered
1	11		Articles of incorporation of the Foundation
2	15		By-Laws of Foundation
3	1	8/7/69	Higby letter to Kalmbach re Foundation picking up cost of Foundation office in Kalmbach law firm
4		8/11/69	Morgan letters to Board of Trustees calling first meeting of Foundation
5	5	8/21/69	DeMarco memo summarizing and outlining structure of Foundation and its status as exempt organization
6	2	8/22/69	Morgan memo re meeting of Trustees
7	1	8/28/69	JDE memo to file of Nixon Trustees
8	1	9/3/69	JDE memo to Haldeman re Franklin Franklin Murphy on Trustees
9	7	9/3/69	Agenda for first meeting of Trustees and JDE remarks
10	1	9/8/69	Firestone letter to President thanking for first meeting
11	4	9/15/69	JDE letter to Firestone re copies of letters to Trustees following first meeting
12	1	10/10/69	Sept 19 RN letter to Zanuck thanking him for offer of assistance in Foundation
13	1	10/10/69	Sept 19 letter from Firestone to Kendall re Sept 19 meeting of Foundation
14	5	10/10/69	Sept 26 Firestone letter to Chester A. Newland re Johnson Library survey visit
15	many	10/15/69	Sept 30 memo and booklet Firestone to JDE "Guideline Questionnaire for Initial Visits to the Eisenhower Center & Johnson Library"
16	2	10/22/69	Sept 23 Firestone letter to E. Ross Perot re trip to Abilene and Foundation activities
17	1	10/22/69	Sept 23 Firestone letter to Don Kendall re trip to Abilene
18	noted ⁹ ok	11/17/69	Morgan memo to JDE + appraisal report of pre-Presidential papers
19	5	12/17/69	listing of officers and trustees of Foundation
20	8	12/17/69	itinerary and list of those attending DC Survey trip Dec 10-12
21	many	12/17/69	Dec 5 Firestone letter to JDE re McKinsey and Co. services + notes on survey trip meetings

<u>No. of entry</u>	<u>No. of pages</u>	<u>Date of entry</u>	<u>Material entered</u>
22	2	12/17/69	Kunzig minutes of meeting with Trustees
23	1	12/23/69	Kalmbach letter re tax exempt * status of Foundation
24	2	2/3/70	Jan 29 Schulz memo to Haldeman re review of Classified papers of President Johnson

DEC 29 1969

553

THE RICHARD NIXON FOUNDATION

611 WEST SIXTH STREET CROCKER-CITIZENS PLAZA

LOS ANGELES, CALIFORNIA 90017

TELEPHONE (213) 680-0600

LEONARD K. FIRESTONE, PRESIDENT

ELMER BOBST, VICE PRESIDENT

HERBERT W. KALMBACH, SECRETARY

JACK DROWN, TREASURER

December 23, 1969

Mr. John D. Ehrlichman
Assistant to The President
for Domestic Affairs
The White House
Washington, D.C.

Dear John:

As Secretary of The Richard Nixon Foundation, I am pleased to advise you that on November 14, 1969, the Internal Revenue Service issued its exemption letter qualifying the Foundation as an educational and charitable organization exempt from tax under Section 501(c) (3) of the Internal Revenue Code.

Further, on November 25, 1969, the Foundation received its exemption letter from the Franchise Tax Board of the State of California evidencing that the Foundation had likewise been qualified as an exempt educational and charitable organization under the laws of the State of California.

Although these letters confirm that the Foundation has now been established as an exempt charitable organization, we do not expect to change our policy of returning unsolicited contributions for the foreseeable future. Only certain minimal operating costs are being met from contributions from several of the Trustees. No additional requirements are foreseen.

We will be writing you from time-to-time to inform you of our continued progress.

Very truly yours,



Herbert W. Kalmbach
Secretary

*John. This is the form
letter being air-mailed
to all of our trustees
this date. Ryant, H*

u

23

553

DEC 8 1969

THE RICHARD NIXON FOUNDATION
611 WEST SIXTH STREET CROCKER-CITIZENS PLAZA
LOS ANGELES, CALIFORNIA 90017
TELEPHONE (213) 680-0600

LEONARD K. FIRESTONE, PRESIDENT
ELMER BOBST, VICE PRESIDENT
HERBERT W. KALMBACH, SECRETARY
JACK DROWN, TREASURER

December 5, 1969

Mr. John D. Ehrlichman
Assistant to The President
for Domestic Affairs
The White House
Washington, D.C.

Dear John:

Do you think we should accept the McKinsey and Company services gratis, as offered in the attached letter copy, or would this tend to put them on the same basis as the regular Committee members?

Perhaps we should require that they charge us a minimum fee.

I will appreciate your advice and counsel on this when I see you next week.

Sincerely,



Leonard K. Firestone
President

enclosure

21

McKinsey & Company, Inc.

NEW YORK · WASHINGTON · CHICAGO · CLEVELAND · SAN FRANCISCO · LOS ANGELES
LONDON · PARIS · AMSTERDAM · DÜSSELDORF · ZÜRICH · MILANO · MELBOURNE · TORONTO

611 West Sixth Street
Los Angeles, California 90017
213 626-7501

CABLE ADDRESS: MACKONSULT

November 26, 1969

Dear Leonard:

We appreciate the opportunity to work with your committee on the formulation of plans for the Richard Nixon Library and Museum. As the initial research has suggested, the committee may be able to develop programs for these institutions that carry their value dynamically into the future. As we have already experienced, this is a complicated undertaking. The scope of study considerations ranges from today's White House filing system to the design of perpetual education and research activities.

It is a compliment for our Firm to be asked to supplement your committee on such a significant undertaking. We would like to assume this responsibility on a community service basis as a contribution to your project.

I'm looking forward to our meeting in Washington. This will be an interesting "check point" on the initial study findings.

Sincerely yours,


Jack O. Vance

Mr. Leonard K. Firestone
The Richard Nixon Foundation
611 West Sixth Street (Suite 1950)
Los Angeles, California 90017

NOV 5 1969

THE RICHARD NIXON FOUNDATION
CROCKER-CITIZENS PLAZA
611 WEST SIXTH STREET
LOS ANGELES, CALIFORNIA 90017

November 3, 1969

Mr. John D. Ehrlichman
Counsel to The President
The White House
Washington, D.C.

Dear John:

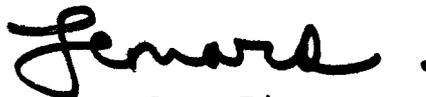
It seemed time to report informally to the Foundation Trustees who are not members of our Planning and Development Committee, and I thought you might like to see the enclosed sample of a letter I am sending to them.

We look forward to being with you next month in Washington, D.C., and a briefing paper on the items we will want to cover in our meeting will be forthcoming.

I appreciated your advice and counsel in our telephone conversation last Friday.

With kind regards,

Sincerely,



Leonard K. Firestone
President

enclosure

THE RICHARD NIXON FOUNDATION
611 WEST SIXTH STREET CROCKER-CITIZENS PLAZA
LOS ANGELES, CALIFORNIA 90017
TELEPHONE (213) 680-0600

LEONARD K. FIRESTONE, PRESIDENT
ELMER BOBST, VICE PRESIDENT
HERBERT W. KALMBACH, SECRETARY
JACK DROWN, TREASURER

November 3, 1969

Mr. Elmer H. Bobst
Chairman of the Board
Warner-Lambert Pharmaceutical
Morris Plains, New Jersey

Dear Mr. Bobst:

Our Foundation Planning and Development Committee is now active, and I thought you might like to have a report on our progress to date.

To assist the Committee, we have arranged for the consulting services of a University Vice President, and of McKinsey and Company. In October, we made survey visits to the Eisenhower Library at Abilene, Kansas, and to the Johnson Library at Austin, Texas.

We are scheduled to visit the Roosevelt Library in Hyde Park, New York in November, and in December we plan to touch base with the appropriate General Services and National Archives officials, as well as meet with John Ehrlichman, in Washington, D.C. Perhaps we can also work in a visit to the Hoover Institute at Stanford University before the end of the year.

Taft Schreiber and I both plan to be in New York City on Friday, November 14th, and, if you would like to do so, we would be happy to try to work out a mutually convenient time and place for a brief discussion of the Foundation and our current activity.

In any event, we will continue to keep you posted.

With kind personal regards,

Sincerely,



Leonard K. Firestone
President

OCT 27 1969

✓ = plan to be in Washington, D.C.
on December 12 and 13, 1969,
on behalf of The Richard Nixon
Foundation

THE RICHARD NIXON FOUNDATION
Suite 1950 Crocker-Citizens Plaza
611 West Sixth Street
Los Angeles, California 90017

(213) 680-0600

Officers

President	Leonard K. Firestone
Vice President	Elmer H. Bobst
Secretary	Herbert W. Kalmbach
Treasurer	Jack Drown

Planning and Development Committee

Chairman

Leonard K. Firestone, President
Firestone Tire and Rubber Company
South Gate, California

Members

John D. Ehrlichman
Counsel to The President
The White House
Washington, D.C.

Donald M. Kendall, President
PepsiCo, Inc.
New York, New York

H. Ross Perot, President
Electronic Data Systems Corporation
Dallas, Texas

Taft Schreiber, Vice President
Music Corporation of America
Universal City, California

Consultants

Thomas P. Nickell, Jr.
Vice-President University Planning
University of Southern California
Los Angeles, California

Glenn L. Adamson
Staff Assistant
to Mr. Nickell

McKinsey and Company, Inc
New York and Los Angeles Offices - Jack O. Vance, Los Angeles
Warren Cannon, New York

(as of 24 Oct 69)

Planning and Development Committee
THE RICHARD NIXON FOUNDATION

Schedule of Survey Visits

October 21 COMPLETED	Eisenhower Library Abilene, Kansas
October 28	Johnson Library Austin, Texas
November 13	Roosevelt Library Hyde Park, New York
December 12,13	National Archives General Services Administration Smithsonian Institution White House - John Ehrlichman, et al Washington, D.C.

Visits contemplated, but unscheduled as yet

Hoover Library
West Branch, Iowa

Truman Library
Independence, Missouri

Kennedy Library
Cambridge, Massachusetts

Rutherford B. Hayes Memorial Library
Fremont, Ohio

Hoover Institute on War, Peace and Revolution
Stanford University, California

Lawrence Hall of Science
University of California, Berkeley

THE RICHARD NIXON FOUNDATION
 611 WEST SIXTH STREET CROCKER-CITIZENS PLAZA
 LOS ANGELES, CALIFORNIA 90017
 TELEPHONE (213) 680-0600

LEONARD K. FIRESTONE, PRESIDENT
 ELMER BOBST, VICE PRESIDENT
 HERBERT W. KALMBACH, SECRETARY
 JACK DROWN, TREASURER

Planning and Development Committee

Chairman

Leonard K. Firestone, President
 Firestone Tire and Rubber Company
 South Gate, California

Members

John D. Ehrlichman
 Assistant to The President
 for Domestic Affairs
 The White House
 Washington, D.C.

Donald M. Kendall, President
 PepsiCo, Inc.
 New York, New York

H. Ross Perot, President
 Electronic Data Systems Corporation
 Dallas, Texas

Taft Schreiber, Vice President
 Music Corporation of America
 Universal City, California

Consultants

Glenn L. Adamson
 Office of University Planning
 University of Southern California
 Los Angeles, California

Warren Cannon
 McKinsey and Company, Inc.
 New York, New York

(not participating in
 Washington, D.C. trip)

Thomas P. Nickell, Jr.
 Vice President University Planning
 University of Southern California
 Los Angeles, California

Jack O. Vance
 McKinsey and Company, Inc.
 New York, New York

20-1

Digest of Transportation Requirements
The Richard Nixon Foundation Survey Group
Washington, D.C. Trip

Wednesday, December 10, 1969

10:30 PM Party of 5 arrives Dulles Intl. on TWA #98 from Los Angeles
(Messrs. Firestone, Schreiber, Vance and Adamson,
and Miss Gaunt)
to proceed to Mayflower Hotel for overnight.

Thursday, December 11, 1969

9:15 AM Party of 7 departs Mayflower Hotel (DeSales St. entrance)
(Messrs. Firestone, Schreiber, Nickell, Vance and
Adamson, Dr. Reed, and Miss Gaunt)
enroute Library of Congress.

11:30 AM Party of 7 (as above) departs Library of Congress
enroute Smithsonian Institution (National Museum of
History and Technology)

3:45 PM Messrs. Firestone and Schreiber depart Smithsonian Inst.
enroute Department of Health, Education & Welfare.

Party of 5 departs Smithsonian Institution
(Dr. Reed, Messrs. Nickell, Vance and Adamson, and
Miss Gaunt)
enroute National Archives and Mayflower Hotel.

Friday, December 12, 1969

9:45 AM Party of 8 departs Mayflower Hotel (DeSales St. entrance)
(Messrs. Firestone, Kendall, Perot, Schreiber, Nickell,
Vance and Adamson, and Miss Gaunt)
enroute National Archives Building.

11:15 AM Party of 10 departs National Archives Building
(Messrs. Firestone, Kendall, Perot, Schreiber, Nickell,
Vance and Adamson, Drs. Rhoads and Reed, and Miss Gaunt)
enroute General Services Administration.

1:15 PM Party of 10 (as above) departs General Services Administration
enroute National Archives Building.

3:30 PM Party of 7 departs National Archives Building
(Messrs. Firestone, Kendall, Perot, Schreiber, Nickell,
Vance and Adamson)
enroute Mayflower Hotel.

4:00 PM Party of 3 continues on from Mayflower Hotel
(Messrs. Schreiber, Nickell and Adamson)
to Dulles International to enplane on TWA #19 for
Los Angeles at 5:30 PM

20-2

DEC 11 1969

WASHINGTON, D.C. SURVEY TRIP

Wednesday, December 10, 1969

Travelling Party - Los Angeles to Washington, D.C.
Leonard Firestone
Taft Schreiber
Jack Vance
Glenn Adamson
Loie Gaunt

3:00 PM Depart Los Angeles International enroute Washington, DC
PST TWA Flight #98

flying time: 4 hours 30 minutes

10:30 PM Arrive Dulles International
EST

Will be met by White House Transportation Pool autos to
proceed to Mayflower Hotel

NOTE: Thomas Nickell arriving separately earlier in
the day from New York City, and joins party at
Mayflower Hotel

overnight reservations
Mayflower Hotel
Washington, D.C.

(202) 347-3000

20-3

WASHINGTON, D.C. SURVEY TRIP

Thursday, December 11, 1969

Survey Group for the Day

Leonard Firestone
Taft Schreiber
Thomas Nickell
Jack Vance
Glenn Adamson
Loie Gaunt

8:45 AM Dr. Daniel J. Reed, Assistant Archivist
Office of Presidential Libraries
National Archives
joins Survey Group in Firestone/Schreiber Parlor
at Mayflower Hotel for coffee and brief orientation
discussion

9:15 AM Survey Group and Dr. Reed depart DeSales Street entrance
of Mayflower Hotel enroute Library of Congress, in White
House Transportation Pool autos

Library of Congress

9:30 AM Meeting with Dr. Roy P. Basler, Chief, Manuscript
Division, Library of Congress

10:30 AM Meeting with Dr. Alan Fern, Asst. Chief, Prints and
Photographs Division, Library of Congress

11:00 AM Meeting in office of Dr. L. Quincy Mumford, Librarian
of Congress

11:30 AM Survey Group and Dr. Reed depart Library of Congress
enroute Smithsonian Institution, in White House Trans-
portation Pool autos

Smithsonian Institution

11:45 AM Luncheon Meeting with Smithsonian Institution officials
at the National Museum of History and Technology

Host group will probably include:

Secretary S. Dillon Ripley or Deputy
Asst. Secy. (History and Art) Charles Blitzer
Asst. Secy. (Public Service) William W. Warner
Director of Development Lynford E. Kautz

20-4

WASHINGTON, D.C. SURVEY TRIP

Thursday, December 11, 1969 (continued)

Smithsonian Institution (continued)

1:30 PM Guided Tour of Exhibits, Design, and Production Depart-
to approx. ments, National Museum of History and Technology
3:30 PM

3:45 PM Messrs. Firestone and Schreiber depart Smithsonian
Institution enroute Department of Health, Education
and Welfare in White House Transportation Pool auto
for 4:00 PM appointment with HEW Secy. Robert Finch

Balance of Survey Group and Dr. Reed depart Smithsonian
Institution enroute Mayflower Hotel or other destinations
in White House Transportation Pool auto

* * * * *

NOTE: Donald M. Kendall and H. Ross Perot
expected to arrive Mayflower Hotel in late
afternoon or early evening

7:30 PM Dinner Meeting
Pitcairn Room, Mayflower Hotel

Participants
Leonard Firestone
John Ehrlichman
Bob Haldeman
Donald Kendall
Ross Perot
Taft Schreiber
Thomas Nickell
Jack Vance
Glenn Adamson
Loie Gaunt

possible - Ed Morgan

overnight Mayflower Hotel, Washington, D.C.

(202) 347-3000

20-5

WASHINGTON, D.C. SURVEY TRIP

Friday, December 12, 1969

Survey Group for the Day
Leonard Firestone
Donald Kendall (possible)
Ross Perot
Taft Schreiber
Thomas Nickell
Jack Vance
Glenn Adamson
Loie Gaunt

8:30 AM Breakfast Meeting at Mayflower Hotel
with Dr. Wayne Grover, former (retired) Archivist of
the United States, who is presently a Consultant to the
Johnson Library

9:45 AM Survey Group departs DeSales Street entrance of Mayflower
Hotel enroute National Archives Building in White House
Transportation Pool autos

National Archives

10:00 AM Meeting with Dr. James B. Rhoads, Archivist of the
United States, and Dr. Daniel J. Reed, Assistant
Archivist, Office of Presidential Libraries

11:15 AM Survey Group, Dr. Rhoads and Dr. Reed depart National
Archives enroute General Services Administration in
White House Transportation Pool autos

General Services Administration

11:30 AM Luncheon meeting with Robert L. Kunzig, General Services
Administrator and other GSA officials

1:15 PM Survey Group, Dr. Rhoads and Dr. Reed depart General
Services enroute National Archives Building in White
House Transportation Pool autos

National Archives

1:30 PM Survey Meetings with Dr. Daniel Reed and staff members
to of Office of Presidential Libraries, National Archives
3:30 PM

WASHINGTON, D.C. SURVEY TRIP

Friday, December 12, 1969 (continued)

3:30 PM Survey Group departs National Archives enroute Mayflower Hotel in White House Transportation Pool autos

NOTE: Messrs. Schreiber, Nickell and Adamson pick up baggage at Mayflower Hotel and continue on to Dulles International Airport in White House Transportation Pool auto

Messrs. Schreiber, Nickell and Adamson

5:30 PM Depart Dulles International enroute Los Angeles
EST TWA Flight #19

7:55 PM Arrive Los Angeles International Airport
PST

20-7

① Cabinet & Staff - ownership of all documents -
Archivist (Reed) do calls?

② Amihserian

③ Estate: The Nixon Press
Publications for Teachers, schools.

~~Handwritten scribbles and markings at the bottom left of the page.~~